

**Staff Council Meeting Minutes**  
**Friday September 3, 2021**  
**8:30am-11:00am**  
**Google Meets, Virtual**  
**Jon Wesley, Staff Council Chairperson – Meeting Facilitator**

Attendance:

**VOTING MEMBERS**

Roxanne Brumitt  
Kathleen Budway  
Manny Carrillo  
Seana Chaves  
Gloria Coronado  
Adelita Cortez  
David Donderwicz  
Joseph Forish  
Kathleen Hernandez  
Denise Kingman  
Michael Lopez  
Maria Malloy  
Erica Martin

Milo Mazanec  
Charlene McConnell  
Dorothy Netherlin  
Denise Quijada  
Christopher Rodriguez  
Guadalupe Serrano-Villela  
Lucy Simpson  
Celia Tapetillo  
Sabrina Templeton  
Francine Tupiken Ruelas  
Jon Wesley  
Fatima Wilson

**Proxies**

Alejandrina Bravo

Proxy for Shari Dill

**GUESTS**

David Bea  
Ouatfa Chuffe-Moscoso  
Suzanne Desjardin  
David Dore  
Maria Escamilla  
Andrew Kachur  
Carleen Thompson

Keri Hill  
Joyce Jaden  
David Parker  
Morgan Phillips  
Evan Goldberg  
Michael Tulino

**Not in Attendance:**

Shari Dill  
Sharon Eisenman

- **General Matters..... 8:30am**
  - Welcome & Introductions
  - Welcome New Officers
  - **Attendance taken - Jon Wesley**
  - July Minutes: still needs approval
- **Business Reports ..... 8:45am**
  - 
  - **Provost's Office:**
    - Provost's Report – Morgan Phillips, Vice Chancellor for Academic Excellence & Acting DC Campus Vice President
      - Morgan Phillips - participate in Cafe con Leche & Tea office hours, recognizing outstanding achievements, provost asked to serve on national phi beta kappa

senate, scholars mentioned, new faculty member in hospitality, PCC has represented faculty in Aspen presidential fellows. Santa Cruz center - Ted Roush - will serve as President next couple of semesters

- Elumen recognized our outcomes assessment system - we received an award. Our curriculum changes Curriculog - see provost report - November 1st, 2021.
- Adult Education - updates and hours of operation - see provost monthly report - Sept 2021

○ **Information Technology:**

■ Project & Initiatives Update – Evan Goldberg, Deputy Chief Information Officer

- Evan Goldberg: IT service request process - Redesigned Service Catalog - the look and a new URL. Service.pima.edu - Hub for service request moving forward. You can still go through mypima. Has a new search function, TeamDynamix.
- Banner Upgrade happening on Oct 23, 24 and live Oct. 25th. Will share more about it in October's meeting

○ **Facilities:**

■ EH&S: Health & Safety Report – Ouafra Chuffe-Moscoco, Director Environmental Health & Safety

- Covid 19 updates

- Jon Wesley asked about the percentage of bed availability and Ouafra will share later.

Katy asked - if there were plans to offer COVID testing

Dr. Dore - shared there would be vaccination pods and the college is beginning the process of rapid testing. Working with the pandemic advisory group on these initiatives. Jon Wesley - asked are the pods for the booster. Dr. Dore replied that it is for those who have not been vaccinated

Fatima Wilson asked - where the pods will be located. Dr. Dore - replied all campuses. Fatima - asked if a front line person had been chosen to serve on the pan-demic advisory group. Dr. Dore - replied "yes". Katherine Monaghan. Fatima Wilson - asked about covid case numbers at PCC. Ouafra Chuffe-Moscoco replied - yes - they were cases or possible exposure (contact tracing). Fatima Wilson - asked about protocol for those who are positive for Covid. Ouafra Chuffe-Moscoco - replied on the process. Fatima asked - if these cases were at a specific campus or one. Ouafra replied on how cases are identified and classified. Fatima asked if there will be a report/metrics available Mike Lopez - asked about protocol for visitors. Dr. Dore replied the same as everyone else. Mike Lopez - asked if we're inviting non-PCC guests to the campus. Dr. Dore replied - suspended outside vendors but still including visitors related to PCC events, but with considerations. Ouafra Chuffe-Moscoco - also clarified the process with vendors. Dr. Desjardin replied and gave examples of how the college is monitoring outside guest and activity partnership events.

Mike Lopez asked about physical meetings on campuses. Jon Wesley replied - if at all possible meetings should/would be virtual

- Ouatfa Chuffe-Moscoso- 3 students joined the safety committee. Student safety handbook will be available to help faculty, to help students understand safety now and in the workforce

○ **Finance, Admin, & Staff Council Liaison:**

■ College Budget – David Bea, Executive Vice Chancellor-Finance & Administration

- Board had a special meeting and approved relieving outstanding student debt. Already processed. Enrollment, FA, Student Accts all involved
  - Key budget components
    - Looking at metrics that do not look good - share of the budget that is covered between tuition and property taxes for example
    - Good news is prop 207 funds, allocated funds 2 times per year
    - Tracking federal trends with Biden’s free CC - pros and cons benefits/cons. Reviewing projected revenues and expenditures
    - All early conversations. Erica Martin - asked about perspectives on possible spikes in enrollment. David Bea - replied. Fatima Wilson asked - a revenue question. David Bea replied
    - Jon Wesley asked about the decrease in FTSE and positions we can support, David Bea replied that it is too early. Jon Wesley asked about revenue. David Bea replied. Fatima asked about revenue and funding Fiscal Year 2023 budget discussions are underway.

- Enrollment
  - Enrollment did not bounce back, we are reviewing process info. Not uncommon to CC’s right now. Reviewing FTSE per staff in certain areas

- Staffing
  - Looking at vacant positions and Fiscal 2023 reductions.

■ Accounts Receivable Services

- Passport Services - [Interview on KOLD](#)
- Jon mentioned this interview on KOLD
- Contacting Accounts Receivable Services [please see attached flyer]

○ **Committee/Work & Task Group Representatives:**

All College Council: – Upcoming meeting Sep 17, 2021

○ **Employee Group Reports ..... 10:15am**

- AFSCME Report: No report
- ACES Report: No report
- **Open Forum and Discussion Topics (Staff Council and Guests)**
  - Planned Guests: C2C (Cradle to Career) Presentation - Peter Newbegin, United Way Tucson

Peter Newbegin - from United Way - Cradle to Career - PCC Partnership to Educational Success.

Promoting Awareness and shared a presentation with the staff council.

- What is Cradle to Career?
- Discuss Outcomes
  - Leadership Council, Leadership Action Policy Team, Change Network
  - Site Base Continuous Improvement
- Another Purpose - Bringing partners together to help youth.
  - Works with 7 school districts in persistence, enrollment and retention
  - Data driven work
    - Fatima Wilson - asked what metrics C2C uses to measure outcomes and what is the ultimate outcome and how is C2C being funded
      - Mr. Newbegin replied. Fatima Wilson asked if this was part of the Achieve 60 initiative
      - Jon Wesley asked how we can connect. Mr. Newbegin replied to reach out to Mr. Newbegin or Delores Duran Cerda (Provost) who serves on the Leadership Council and Hilda Ladiner (DEI) also serves

- **Staff Council Business ..... 10:25am**

- Representative Reports: – Constituent Feedback
- Governing Board Update: – Michael Lopez, Governing Board Representative
  - Aug 18th meeting
    - Approval of \$2,703,833.80 for the proposal to forgive unpaid student balances incurred during the pandemic
    - Mike Lopez - will have an update at the next meeting
    - Jon Wesley -reiterated the debt forgiveness initiative
  - Communications and Outreach Committee: –
    - No Update
  - Treasury – Fatima Wilson, Treasurer: –
    - Budget Update
    - Fatima replied - \$1,500

- Expenditure Requests
  - Prop 1 - Approval for Staff Council Shirts
  - Prop 2 - Approval for Friends of Staff Council Shirts
  
- Jon Wesley - voting for approval for staff council shirts and friends of staff council postponed until the next meeting
  
- Sub-Committee Reports
  - Bylaws Committee: – No update
  - Election Committee: – Ongoing Rep replacements
    - Completed installment of four new officers and will move to the election of the replacement of 7 reps who have left. No other business
  
  - Denise Kingman - shared info for Thrive In the 05 in chat- as follows - Thrive in the 05 Draft Transformation Plan for the Historic Miracle Mile Area (near PCC Downtown Campus) is now available for public review and comment. The public is invited to review the draft transformation plan and complete the feedback survey at <https://thriveinthe05.tucsonaz.gov/> Pima Community College is a key partner in the Thrive in the 05 initiative supporting Workforce and Economic Development goals and strategies for local residents, small business owners, and industry partners with <https://thriveinthe05.tucsonaz.gov/>
  - Fatima Wilson congratulated staff members who were aired on the news story.
    - Arizona 360 on PBS KUAT August 27, 2021

**Adjourn**

**Next Meeting**

**Friday, October 1, 2021 8:30-11:00 am**

**Virtual, Google Hangouts**