Faculty Senate Meeting Minutes  
April 1, 2011  
12:45-2:15  
Community Campus

Present: Matej Boguszak (CC); Rick Manganiello (CC); Lynta Thomas (CC); Steven Croft (DC); Kimlisa Duchicela (DC); Dolores Duran-Cerda (DC); Ron Hale (DC); Josie Milliken (DC); Diann Porter (DC); Sterling Vinson (DC); Susan Prichett (DC); Tommy Salazar (DC); Jeannie Arbogast (DV); Susan San Jule (DV); Pollyanna Wikrent (DV); Terri Hamstra (DV); Patricia Townsend (DV); Rita Flattley (EC); Doug Holland (EC); Mary Mitchell (EC); Rob Modica (EC); Barbara Armenta (EC); Kathy Feuling (EC); Cheryl Blake (NW); Donald Bock (NW); Erin Eichelberger (NW); Randy Munsen (NW); Sandy Niederriter (NW); Ellen Caldwell (WC); Rebeca Bennett (WC); David Katz (WC); Steve Mackie (WC); MaryKris Mcilwaine (WC); Karie Meyers (WC); Rosa Morales (WC); Jack Mertes (WC); Catherine O'Brien (WC); Erich Saphir (WC); Tom Speer (WC); Joe Labuda (Dist-W); Melinda Franz (Dist-W)

Absent: Mike Schuetze (CC); Earl Garrick (DC); Linda Marks (DC); Gene Gotwalt (DC); Nadia Villalobos (DC); Andrea Henderson (DV); Olga Carranza (DV); Patricia Figueroa (EC); Randolph Wright (EC); Donald Roberts (EC); Greta Buck-Rodriguez (EC); Shelby Goldberg (EC); Ceanne Alvine (WC); Carol Christofferson (WC); Joseph Dal Pra (WC); Jake Elkins (WC); John Kordich (WC); Lazaro Hong (WC); Debra Kaye (WC); Sarah Marcus (WC)

Guests: Scott Collins (PCCEA); Becky Pallack (AZ Daily Star); Dr. Suzanne Miles (DC); Keith W. McIntosh (DO); Debbie Yoklic (DO); Ann Parker (DVC); Michael Tulino (DO); Chancellor Roy Flores

1.0 Introductions
Diann Porter welcomed the faculty and confirmed a quorum of senators with the secretary.

2.0 Approval of Minutes
Diann Porter informed the faculty the approval of the March minutes will be postponed until May, as the completed document was lost.

3.0 Announcements
Josie Milliken announced the progress of the Reading Committee to the faculty. The committee presented in November and was invited by Dr. Miles to relay its findings to the Academic Standards Committee on March 23rd. A continued dialogue between the two committees is expected. Diann Porter thanked Josie Milliken for her work.

Kimlisa Duchicela reminded the faculty that the college is moving on from Blackboard Vista and towards a new Learning Managements System. Blackboard is no longer going to support Blackboard Vista so the move is necessary. Final Four demonstrations will be next week. The final decision of a system should be made in May.

Jeannie Arbogast asked when the college will implement the new system. Kimlisa Duchicela stated that pilots would be held in the Fall as well as Spring, with hopes of final implementation of the new Management System the following Fall.
4.0 Agenda Modifications and Open Forum Items
Dr. Suzanne Miles asked that Keith McIntosh from IT present Blackboard issues and progress to the faculty as the first business item.

Terri Hamstra hoped to get an update on SB1467. Scott Collins agreed to share what he knew with the faculty in his PCCEA report.

5.0 Business
5.1 Blackboard vista
Keith McIntosh addressed the faculty senate. In previous months, numerous problems with Blackboard Vista have arisen. In March, two main problems occurred. Early in March, an internal networking problem arose that IT has solved. A script has been implemented that should be correcting the current problem. Keith McIntosh stated that he felt confident with the new script and that IT is in consistent communication with Blackboard.

Diann Porter asked the faculty if they believed it was necessary to figure out any strategies to fail-safe the problems with Blackboard Vista.

Kimlisa Duchicela stated that she believed waiting and hoping that the new script would work until the next phase of moving over is fully implemented, would be best. The system has been stable since the scripting.

Jose Milliken stated that with the LMS decision pending, she wondered if the recent situations informed future decisions being made, as Blackboard is one of the final four contenders.

Kimlisa Duchicela stated that she was quite certain that the faculty on the committee choosing the new Learning Management System would have plenty of questions for Blackboard. In between the demos for the faculty at large, there is a core committee of heavy users interviewing the companies.

Diann Porter reminded the faculty that they were welcome to attend the demos and to raise concerns.

Scott Collins asked if the implementation of the new system in the following Fall spoke to the unraveling of Blackboard Vista currently, and if it could be a re-occurring problem.

Kimlisa Duchicela stated that IT should be able to handle it. Blackboard is bound by contract and they are legally obligated to keep the system maintained. In short, PCC will get through the year. Regular information is important for faculty to make intelligent decisions with intelligent information. Kimlisa Duchicela stated, “Blackboard definitely knows that we know that they know that we know.”

5.2 Academic Calendar
Ann Parker and Michael Tulino addressed the senate to present the 2012-2013 draft of the Academic Calendar. The draft is as follows:

For Fall Semester - U of A classes begin Monday, August 20th. Pima classes begin Wednesday August 22nd. Pima Faculty accountability begins the previous Wednesday.

For Spring Semester – U of A classes begin Wednesday, January 9th. Pima classes begin January 22nd. Pima faculty accountability begins the Monday of the week prior to the Holiday.
Holidays for Fall semester – Labor day and Thanksgiving occur on the same days of the week annually. Veterans Day observation varies. For 2012-2013, Veterans Day will be a Monday.

Holidays for Spring Semester – Rodeo Days and Spring Break occur on the same days of the week every year. Graduation Day is chosen to not conflict with other graduations in the community and depends on the availability of TCC as a venue.

Faculty Contracts (for 9 month faculty) – 169 days of accountability with graduations counting as one of those days. Faculty on flex may have more than 169 days.

Goals for a traditional semester are as follows:

15 days of every day of the week
When that is not possible, attempts are made to have Mondays and Wednesdays add up to 30 and Tuesdays and Thursday add up to 30.
Despite attempts, for the full 16 week session in Fall 2012 there will be 29 Mondays and Wednesdays. Faculty working on Saturdays and or Sundays are not accounted as they should be on some sort of flex schedule.

The proposed draft for '12 and '13 has very few deficiencies regarding calendar days. Summer 2013 has no deficiencies in any days.

Winter Intersession – begins Monday December 17th and ends Friday January 11th. With no classes Dec. 24th or 25th or Monday December 31st – Tuesday January 1st.

Accountability – The last day of accountability will be Friday Dec 14th, the last day of finals week. In the Spring, finals week ends May 21st and is also the last day of accountability.

Pat Townsend noted a date correction on the document provided. Pat Townsend also noted that Spring 2013 final grades are due Memorial Day. She was concerned she could not enter grades on the Holiday. Michael Tulino stated that the system would be open and that grades could be entered but the date could also be moved to the Tuesday after, May 28th.

Barbara Armenta pondered the contract days and stated that she could not gather how the 196 contract days were totaled. She asked Michael Tulino if PCCEA did a count. Barbara Armenta also was concerned with the placement of 8 week sessions, academically. She questioned the possibility of the first session being moved up so that it would end before spring break, not after.

Scott Collins stated that PCCEA has looked at the Academic Calendar. He did the counts and they added up to 202 days, making for 6 days over. Spring break does in fact count as accountability days, this being the reason for the discrepancy. Scott Collins implied that a day or two over could be overlooked or accepted, but six days was too much. If Spring break was moved up earlier, the Academic Sessions would be more in alignment with breaks and the accountability days would be resolved. He asked for a strong consideration.

MaryKris Mcilwaine thanked Michael Tulino and Ann Parker for the provided documents. She also stated that she strongly encouraged preserving PCC's practice of beginning the semester a few days after the U of A. It is crucial for “tough to enroll” classes. She added that faculty advising start dates are not listed or revealed, and that they should be.
Michael Tulino stated the advising date is the same as the start of accountability. MaryKris Mcilwaine asked that this be made clear on the document.

Scott Collins noted that PCC's last day of finals is two weeks after the U of A's. This is likely to create a real problem for students, many of whom attend PCC and the U of A simultaneously.

Barbara Armenta asked Michael Tulino what was going to be done with the input given by the faculty. He responded that calendars have been approved as early as April and as late as October. A revised calendar will be made and brought back to the faculty for review.

6.0 Reports
6.1 PCCEA Report
Scott Collins addressed the senate. Meet and Confer sessions are ongoing with numerous marathon sessions this month. PCCEA circulated a survey asking faculty of any experienced payroll errors. The reason for the survey is that base pay, supplementary pay and stipends, complicate payroll. Numerous circumstances have occurred where faculty has been overpaid and underpaid. A particular faculty member was over-paid $14,000 and relayed their overpayment numerous times without resolve. Then, they received a form letter asking for the overpaid balance all at once. Letters being sent to faculty members whom have already reported the errors themselves could be seen as condescending. This is trying to be avoided and is one reason for the survey.

The book drive is ongoing. Books are donated to Read Between the Bars, an organization that gives the books to inmates. Only paper-book backs may be accepted. The drive is open until April 8th. Many hard back books have been donated and a recipient is being looked for who will not sell the books. All books, novels, dictionaries, academic texts etc. are more than welcome, as long as they are paperback.

On pccea.org there will be a legislative update regarding education issues. Scott Collins spoke about SB1467. A substantial amendment was made to scale back the language of the bill. Weapons on rights of way and public sidewalks are the language of the bill now. This would mean no buildings or campus grounds. The bill seems likely to pass.

6.2 Board of Governors' Report
Kimlisa Duchicela addressed the senate.
Report to the faculty senate from the March 9th 2011 meeting of the Board of Governors:

Chairwomen Marty Cortez recognized BOG's member Vicky Marshall, the recipient of three awards: Certificate for International Women, Mother Jones Award of Excellence, and Heart of Justice for Human Rights, which recognized her commitment to social change and social justice.

PCCEA President Scott Collins presented the faculties perspective regarding SB1467. PCCEA sent out an email to all faculty summarizing the bill and asking for a brief completion of a survey. Within five hours there were 125 responses. 90% of faculty felt guns made campuses less safe, 90% felt the presence of guns would compromise the learning environment. With respect to SB1467, Chancellor Flores asked everyone to keep in mind that several campuses house high schools and to date, there have been no incidents.

Chancellor Flores thanked Courtney Lugo, support specialist for the Office of the Chancellor for
providing exemplary service. Chancellor Flores spoke about the Grand Canyon Diploma.

Chancellor Flores continued his report with points of finance. The state has set up mechanisms that deviate from funding according to the regular budget. Previously, the college has made difficult decisions. Enrollment has to shrink 10% for the college to sustain itself.

Vice Chancellor David Bea reported that the college’s financial situation continues as expected and is at a high point of the year. Information and action items were passed and the meeting was adjourned.

6.3 Provost's Report
Dr. Suzanne Miles addresses the faculty senate.
Regarding the Provost role, from now until June 30th Dr. Miles will serve as Provost, Executive Vice Chancellor of the college as well as President of the Downtown Campus. A search is underway for a new full time President of Downtown campus, beginning July 1st. Dr. Miles will remain as Provost and Executive Vice Chancellor and will be President of the Community Campus, indefinitely. This is because of the current economic situation.

The span of control has decreased for the Provost position and is as follows: Curriculum and articulations, program services (program review and internships), library services and financial aid, faculty contracts and certifications, disabled student resources, and athletics.

Beginning July 1st the Provost will also be in charge of grants. Grants will report up to the Vice Provost and ultimately to Dr. Miles. Student Services will stay with the Provost until June 30th but will go back to Campus Supervision July 1st. Student Life, which lies under many instructional areas, will move back to the supervision of the Vice Presidents of Student Development. The transition will be started after graduation.

Areas moved out of the Provost’s duties are: Marketing, media production, legislative services, and public information will now report to the Chancellor, along with planning and institutional research and the final phase of Student Learning Outcomes.

Soon, the Provost will be educating staff on the new Admissions Standards. This process will begin as soon as possible. Several workshops will begin in late Spring through the summer and on All College Day. On July 1st, the new college plan will begin effect.

The new SUN (Shared Unique Number) system is coming on board. This system must be implemented by the end of December. A student advocacy group pushed for this change. The SUN system will use the same subject prefix, followed by the course number. (Example - MATH 151 SUN1234) Student trials showed that a hyphen was found to be too confusing. 90 courses need to be moved by August, and 114 by December. Jenny Scott, Michael Tulino and Barry Gillespie are working on the transfers.

Dr. Miles thanked the Academic Standards committee for their work with reading requirements. A more specific and detailed update will be given at the May meeting.

Lastly, The PCC women’s basketball team finished 2nd in the nation, lead by Coach Todd Holthaus. Some of the players will be at the April Board meeting.

Diann Porter asked Dr. Miles to clarify the Dean positions at Community and Downtown campuses.
Dr. Miles explained that Nancy Russell, currently at Community Campus is moving on July 1st to Downtown Campus as Academic Dean. One Academic Dean was eliminated from Downtown several years ago. There were two and a quarter divisions with two Academic Deans and the remaining quarter of the faculty reporting to the Vice President of Instruction. With the decrease in administrators, the quarter group, now business and CSA, is moving over into the occupational division. At Community Campus there will be an acting Vice President staring on July 1st, John Carroll, who is currently the director of Administrative Services and spent over a year as acting Superintendent at TUSD. He will serve in the acting role until a search begins in Fall or early Spring.

6.4 Chancellor's Report
Chancellor Roy Flores addressed the faculty senate.
A very recent communication sent to Dr. Flores outlines the appropriations of the State for each of the college districts.

Pima suffered a 55% reduction. The appropriation is 7.1 million dollars. Maricopa County received 45 million this year, slated for only 6.9 million next year, an 85% reduction. Between Maricopa and Pima district, it is likely that well over 90% of students in the state are educated by these two counties alone.

Eastern college is set to receive 21.6 million dollars while Pima and Maricopa Counties combined will receive only 14 million dollars next year.

Flores stated there are different types of Community Colleges as far as the state is concerned. Other colleges took substantial hits as well, Yavapai suffered a 79% reduction, Arizona Western 47% and Cochise suffered an 11% reduction.

The state is now paying PCC around $325 per FTE. It costs PCC $6,000 to educate the average full time student, with nursing students at around $15,000. PCC's tuition increase of five dollars is less than the state average, though for PCC, that is a historical high. The U of A has increased tuition as well. Flores stated he feels for those students as well as for the University.

A footnote on Santa Cruz County - the way Arizona operates with respect to Community Colleges is that a district is created by voters. Two things have to happen to have a Community College; you must create a Board and you must levy taxes to support that district. When a County does not have a Community College, the state treasurer withholds a certain portion of the sales tax that is suppose to go to that County to pay the County that is educating said County’s students on a per FTSE basis.

Santa Cruz County created a Community College and a Community College board but the voters rejected the tax increase. Santa Cruz gave instructions to the Treasurer stating that they should not pay Pima any longer, which is a debt well over a million dollars annually, because they now had a Community College. Pima challenged this. The Attorney General agreed with the challenge, and a lawsuit was filed which in PCC prevailed.

Now, the County Council went to the voters proposing an increase in taxes stating that they would decrease taxes by exactly the same amount. Even though they do have a board and they did levy taxes, there are no teachers and no college that exists. Most importantly, no one from Pima County may get educated there, though students from Santa Cruz County may get educated at PCC. Now, the new Attorney General, Tom Horne, has come out in their favor.
Rob Modica asked if there was a legal reason to take students from Santa Cruz County. Flores replied that it was indeed law and those students couldn't be denied access.

Erich Saphir asked Flores if the time had come where the College may deem taking the State’s very minimal contributions at all anymore. If the state doesn't give money, but PCC is still subjected to all the regulations they make, he wondered if this arrangement was reaching its expiration date.

Flores replied that these discussions need to happen with the people of Pima County and with the State. If the remaining sums of money can be traded off for less regulations on their part that should be looked into.

Susan San Jule wondered about the reduced enrollment of 10%. If more U of A students are coming because of their tuition hikes, how exactly will enrollment be decreased?

Flores stated that structural revenues must be in alignment with structural costs. The three year financial crisis, over time will eventually weigh on quality of instruction. To save $200,000 the Provost role has had to be redefined, as well as redefining the entire office. Flores stated that more of those hits will be coming unless “We create a state of normal.”

For example, the college needs to create pathways so that eventually staff will get pay raises. Residing in the current “in-between world” is not helpful to morale or instruction. Enrollment must be decreased, with the question being “Which enrollments do you decrease?” One approach is to decrease the ones that generate the fewest graduates and have the lowest enrollment. Some of these include many of the occupational programs, which are also the ones that many laid-off people need. The college wants to remain comprehensive. This is why modest differential tuition is being introduced.

Remediation has not been successful. Mat 82 uses grade level five materials. Flores stated that Pima is not good with students at that level. However, there is an overwhelming number of students who need remediation. PCC will have to say “no” to the ones that are not being helped anyway.

High-school diploma and GED requirements will significantly reduce enrollment as well. Flores stated that PCC is great at developmental education, just not at the low end.

Terri Hamstra complimented Dr. Flores and all staff attempting to resolve budget issues. In the last few years there has been an increase in instruction, Hamstra asked Flores if he anticipated an impending decrease.

Flores replied that the college was given weeks to reduce 9 million dollars. They did so in the least damaging way possible. That method included holding vacant 13 faculty positions. Those positions need to be restored.

Erich Saphir commented to Dr. Flores that, years ago, when the U of A raised their tuition 40%, a group of students sued the Board of Regents and the case went all the way to the Supreme Court. Saphir wondered if there was a venue wherein the state could be sued for not meeting the constitutional requirement of funding PCC.

Flores replied that he did not know. He went on to say, “We elected these folks and they didn't hide what they were going to do. It wasn't as if they were being deceptive and dishonest... they are doing exactly what they said they were going to do.”
Scott Collins asked Flores if the Attorney General is the final authority in the Santa Cruz County issue. Flores replied that the courts are the final authority though the Attorney General’s siding does have some influence.

MaryKris Mcilwaine asked Dr. Flores if there was any cost saving benefit to shutting down the computer system during a Winter Intercession and to use that time as an extended period to test the IT systems while simultaneously rebuilding some money.

Flores responded with a suggestion the Provost has made. Offering intersession at one campus only or not having Summer school at every campus, are similar options that can be explored. Flores stated that education needs to be made available to the people, but when looking at the numbers, it's worth considering the necessity of having all six campuses running at the same time.

6.5 Faculty Senate Presidents Report
Diann Porter addressed the senate.
The information session on the Grand Canyon Diploma was held last week. Porter thanked Debbie Yoklic for organizing the meeting and asked the faculty if the session satisfied the faculty’s need for information. The faculty were satisfied.

May is the last meeting of the faculty senate, Diann Porter asked the faculty for any issues that must be on the agenda. Barbara Armenta asked for the PCCEA count and faculty input for the 2012-2013 Academic Calendar to be on the agenda. She requested that an update at least, be given.

Ellen Caldwell requested an update on the Student Code of Conduct. Diann Porter asked Dr. Miles if there would be anything to report. Dr. Miles stated that only very minimal changes have been made and those details will be relayed. Terri Hamstra asked for an update on the progress of SB1467.

The adjunct faculty committee has been revived with new co-chairs Terri Hamstra and Mary Mitchell. They will start reporting to the faculty beginning in May.

Meeting Adjourned.

The next faculty senate meeting will be Friday May 6th at Community Campus.