

Pima Community College Faculty Senate

December 6, 2019 | 1:00-3:00 pm | Amethyst Room, Downtown Campus

Meeting Minutes

Meeting called by	Josie Milliken, President @ 1:05 pm	Notetakers Rita Lennon, Secretary (Outgoing) Anthony Sovak, Secretary (Incoming)
Type of meeting	Monthly Meeting	Timekeeper Tanya Preusser Sergeant at Arms /Logistics Officer

SENATOR ATTENDANCE

SENATOR NAME	REPRESENTING	Present?
Josie Milliken	President & Communications	Yes
Taliesin Sutton	Vice President and Mathematics	Yes
Brooke Anderson	Faculty BOG Representative & Communications	Yes
Sean Mendoza	Adjunct Faculty Representative and Business & IT	No
Rita Lennon	Secretary and Education, Student Success & Biomedical Sciences	Yes
Tanya Preusser	Sergeant at Arms, Logistics Officer, & Education, Student Success & Biomedical Sciences	Yes
Adult Education		
Marjorie Nelson	El Rio	Yes
Patty Figueroa	East Campus	Yes
Applied Technology		
John Gerard	Downtown Campus	Yes
Susan Kuklin	Desert Vista Campus	Yes
Manny Carrillo	East Campus	Yes
Arts		
Carol Christofferson	West Campus	Yes
Michael Nolan	West Campus	Yes
Cherise Brashear	Downtown and Northwest Campus	No
Business & Information Technology		
Kenneth R Scott	Northwest Campus	Yes
Darryl Wong	Desert Vista Campus	No (Proxy)
Communications		
Elena Grajeda	Northwest Campus	Yes
Nancy Hamadou	West Campus	Yes

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Mayra Cortes-Torres	Downtown Campus	Yes
Critical Care		
Alicia Smith	West Campus	
Lynn Cushing	West Campus	Yes
Education, Student Success & Biomedical Sciences		
Virginia Harmelink	Desert Vista Campus	Yes
Denise Reilly	Downtown Campus	Yes
Courtney Webb	West & East Campus	Yes
Treya Allen	East Campus	No
Library		
Joe Brewer	Downtown Campus	Yes
Monique Rodriguez	Northwest Campus	Yes
Mathematics		
Jeannie Arbogast	Desert Vista Campus	Yes
Matej Boguszak	Downtown Campus	Yes
David Parker	Desert Vista Campus	Yes
Mary Sibayan	West Campus	Yes
Pima Online		
Anthony Sovak	Northwest Campus	Yes
Sciences		
Cori Leonetti	Desert Vista Campus	Yes
Dennis Just	Downtown & West Campus	Yes
Lisa Werner	(Sabbatical)	---
Arlo Osler	West Campus	Yes
Steve MacKie	West Campus	Yes
Hernan Aubert	West Campus	Yes
Social Sciences & Humanities		
Adriana Romero	Desert Vista Campus	Yes
Kimlisa Duchicela	Downtown Campus	Yes
Margarita Youngo	Downtown & West Campus	Yes
Sarah Ruth Jansen	Downtown & West Campus	Yes
Workforce Development		
Wright Randolph	Workforce	No

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Administrators and Guests:

Elvia Bow	Assistant Registrar
Michael Tulino	Registrar
Nina Corson	Active VPI & Transfer Pathways
Suzanne Desjardin	Dean of Students
Brian Stewart	Dean of Biomedical Sciences, STU and Education
Regina Suitt	VP of Adult Education
Aubrey Conover	VP of NW Campus
David Dore	Campus President and Vice Chancellor
Morgan Phillips	Campus President and Vice Chancellor
Kate Schmidt	Executive Director Faculty Affairs and Development
Dolores Duran-Cerda	Provost
Lynnae Thandiwe	Paralegal Studies Faculty

INTRODUCTIONS, AGENDA MODIFICATIONS, AND SHORT ANNOUNCEMENTS

Time allotted | 10 minutes | Agenda topic Topic | Presenter open

Introductions: Senator and Guest Introductions – Senators in attendance are asked to provide their name, campus, and division representation. Guests in attendance are asked to provide their name and title(s).

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Request for open forum or executive session: No Requests

Short Announcements: Julian Easter is leading a calendar committee

BUSINESS

Time allotted | 60minutes | Agenda topic *Details below* | Presenter *Details below*

1. Approval of the November Minutes (5 minutes) - Josie Milliken

Motion to approve the November [Minutes](#) was initiated and seconded by Senators in attendance.

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2. New Email Retention Policy (10 minutes) - Kurt Myers

There will likely be an extension on the email retention policy right now it's slated for January 20th or January 31st but they are considering a 30-day extension. They recommend moving emails into a Google drive or the Y drive if they are needed for your unit. The policy will be open for a 21-day comment period. It's worth noting that the date of deletion has nothing to do with resending the email but actually starts with a point of origin. You have three years from the original send date before the email gets deleted (so it doesn't matter if you re-forward it you will still lose access to it). If you have more questions please email Kurt Myers.

3. [Budget Presentation](#) (10 Minutes) - David Bea

David Bea gave updates on the budget including current projections the review of priorities and detailed explanation of the expenditure limitations for the 2020 to 2021 budget. In his explanation, he discusses the difference between property taxes and tuition and the different ways that the college is allowed to spend those monies. Of particular interest were potential legislative reliefs to the expenditure limitations, potential increases in funding for Career and Technical Education, as well as plans to connect directly with the community to secure other modes of funding.

4. [Tutoring Subcommittee](#) (5 minutes) - Brooke Anderson

Brooke reported that the tutoring subcommittee is going to be looking for new members and is revising their charge.

5. [Student Feedback Update](#) (5 minutes) - Nic Richmond and Kate Schmidt

The college is going to revisit software options to do an expiring contract in order to increase the value of student feedback surveys. There will be a workgroup commencing soon that will be exploring new options for software to increase Student Response and the needs of certain modalities. As well the workgroup will look at the kind of survey questions that we asked. During the upcoming spring course surveys as we usually have them will not take place while we conduct the search for a new system. Nic Richmond reported that if you are in need of a survey this spring for new faculty or faculty on review that department heads should contact her office so that they can arrange for confidential surveys to be sent to students as needed.

6. President's Report (15 minutes) - Josie Milliken

- a. [Faculty Senate Charter](#)
- b. [Standing Committee Communication, Charter Revision](#)
- c. [Academic Calendar \(Final Version\)](#)

The academic calendar is now finalized. The date for all faculty day January 12th spring 2021 was wrong has been corrected.

- d. Athletics Restructuring

This item was moved to a forum on December 9th

- e. FSO/Admin Meeting Highlights:

The class and compensation review is likely to take at least two years as a consultant is identified and brought in to conduct the review. In the meantime, it has been reported by the

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Senate President that step progression is likely to go away in favor of some other performance-based pay.

Apple

The Senate President reminded us that representatives from Apple recently paid the college a visit to promote the use of mobile devices and digital literacy.

Faculty Allocation Criteria Team (FACT) Update

No new updates from the fact process.

7. Reports (35 minutes)

- a. PCCEA Report (10 minutes) - Matej Boguszak

There was no PCCEA report as there was no representative available to give it one.

- b. [BOG Report](#)(10 minutes) - Brooke Anderson
 - i. [Board Meeting Calendar 2020](#)
 - ii. [Fiscal Year 2020-2021 Budget Development Calendar](#)
- c. [Provost's Report](#) (10 minutes) - Provost and Executive Vice Chancellor Dolores Durán-Cerda, Ph.D.

The Provost wanted to report that the academic reorganization for leadership was budget neutral. The leadership believes that this will increase Student Success as all of the deans will report to Lamatta Mitchell who will report to Dolores who will be the Chief Academic Officer. On the other side of the house, all vice presidents will report to David Doré as the Chief Operations Officer.

The Provost wanted to remind us that the spring schedule for teaching and learning center is forthcoming and there will be a full day of professional development in the spring and a weekend retreat. See the above linked Provost report for a full description of this and other items.

OPEN FORUM

Time allotted | 0 minutes | Agenda topic *Not Requested* | Presenter *N/A*

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8. EXECUTIVE SESSION

Time allotted | 0 minutes | Agenda topic *Not Requested* | Presenter *N/A*

CLOSING

Motion and second motion to adjourn. Meeting adjourned @ 3:12 pm