

Pima Community College Faculty Senate

November 1, 2019 | 1:00-3:00 pm | Amethyst Room, Downtown Campus

Meeting Minutes

Meeting called by	Josie Milliken, President @ 1:05 pm	Note taker	Rita Lennon, Secretary
Type of meeting	Monthly Meeting	Timekeeper	Tanya Preusser Sergeant at Arms /Logistics Officer

SENATOR ATTENDANCE

SENATOR NAME	REPRESENTING	Present?
Josie Milliken	President & Communications	Yes
Taliesin Sutton	Vice President and Mathematics	Yes
Brooke Anderson	Faculty BOG Representative & Communications	Yes
Sean Mendoza	Adjunct Faculty Representative and Business & IT	Yes
Rita Lennon	Secretary and Education, Student Success & Biomedical Sciences	Yes
Tanya Preusser	Sergeant at Arms, Logistics Officer, & Education, Student Success & Biomedical Sciences	No (Proxy)
Adult Education		
Marjorie Nelson	El Rio	Yes
Patty Figueroa	East Campus	Yes
Applied Technology		
John Gerard	Downtown Campus	Yes
Susan Kuklin	Desert Vista Campus	Yes
Manny Carrillo	East Campus	Yes
Arts		
Carol Christofferson	West Campus	Yes
Michael Nolan	West Campus	Yes
Cherise Brashear	Downtown and Northwest Campus	No
Business & Information Technology		
Kenneth R Scott	Northwest Campus	
Darryl Wong	Desert Vista Campus	No (Proxy)
Communications		
Elena Grajeda	Northwest Campus	No (Proxy)
Nancy Hamadou	West Campus	Yes
Mayra Cortes-Torres	Downtown Campus	No (Proxy)
Critical Care		

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Alicia Smith	West Campus	
Lynn Cushing	West Campus	Yes
Education, Student Success & Biomedical Sciences		
Virginia Harmelink	Desert Vista Campus	Yes
Denise Reilly	Downtown Campus	Yes
Courtney Webb	West & East Campus	Yes
Treya Allen	East Campus	Yes
Library		
Joe Brewer	Downtown Campus	Yes
Monique Rodriguez	Northwest Campus	Yes
Mathematics		
Jeannie Arbogast	Desert Vista Campus	Yes
Matej Boguszak	Downtown Campus	Yes
David Parker	Desert Vista Campus	Yes
Mary Sibayan	West Campus	Yes
Pima Online		
Anthony Sovak	Northwest Campus	No (Proxy)
Sciences		
Cori Leonetti	Desert Vista Campus	Yes
Dennis Just	Downtown & West Campus	Yes
Lisa Werner	(Sabbatical)	---
Arlo Osler	West Campus	Yes
Steve MacKie	West Campus	Yes
Hernan Aubert	West Campus	Yes
Social Sciences & Humanities		
Adriana Romero	Desert Vista Campus	No
KimLisa Duchicela	Downtown Campus	Yes
Margarita Youngo	Downtown & West Campus	No (Proxy)
Sarah Ruth Jansen	Downtown & West Campus	Yes

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Administrators and Guests:

Elvia Bow	Assistant Registrar
Michael Tulino	Registrar
Nina Corson	Active VPI & Transfer Pathways
Suzanne Desjardin	Dean of Students
Brian Stewart	Dean of Biomedical Sciences, STU and Education
Regina Suitt	VP of Adult Education
Aubrey Conover	VP of NW Campus
David Dore	Campus President and Vice Chancellor
Morgan Phillips	Campus President and Vice Chancellor
Kate Schmidt	Executive Director Faculty Affairs and Development
Dolores Duran-Cerda	Provost
Lynnae Thandiwe	Paralegal Studies Faculty

INTRODUCTIONS, AGENDA MODIFICATIONS AND SHORT ANNOUNCEMENTS

Time allotted | 10 minutes | Agenda topic *Topic* | Presenter *open*

Introductions: Senator and Guest Introductions – Senators in attendance are asked to provide their name, campus and division representation. Guests in attendance are asked to provide their name and title(s).

Request for open forum or executive session: No Requests

Short Announcements: No Announcements

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BUSINESS

Time allotted | 60minutes | Agenda topic Details below | Presenter Details below

a. Approval of October Minutes (5 minutes) - Josie Milliken

(See video @ 00:40) Motion to approve October minutes was initiated and seconded by Senators in attendance.

Voice Vote: Majority Yay, 0 Nay, 0 Abstentions

November 2019 Minutes approved

b. Policy Review: (5 minutes) -- (See video @ 01:40)

Summary of Policies (10 minutes)

i) [BP 3.30](#) – Student Success - **Presenter was not in attendance, Provost**

ii) [AP 3.01.01](#) – Qualifying Faculty to Teach Credit-Bearing Courses

c. [Admission Application and Registration Interface](#) (10 minutes) – Michael Tulino and Elvia Bow (See video @ 19:27)

d. Counseling Faculty Update (5 minutes) – Denise Reilly and Perry Higgins (See Video @ 36:05)

Recap: Counseling, faculty and student affairs leadership workgroup convened from May to August 2019 to review the roles of counseling and advising and determine what was best for Pima moving forward. Benchmarked IPEDs colleges with high graduation rates (assumed this was a characteristic of a premier college). Provided three models to ELT, unfortunately the recommendations were not selected. The decision was that counselors will lose their faculty status and be reclassified as staff. Of the 32 positions once held by counselors, the number has been decreased to 18. Of the 18, 10 will become staff counselor (current counselors will have to apply for these positions). The remaining will be offered Program Advisor roles.

Metrics have been implemented such as the QLess management system, real-time surveys and evaluations. The goal is to align services to diminish wait times, registration barriers and improve student relations.

e. College Faculty Reserve Fund Committee Update (5 minutes) – Aubrey Conover (See Video @ 47:25) [College Funds Report](#)

Tuition and capital requests from the college-wide reserve review. This academic year, 81 requests were approved.

[College Enrichment Funds End of Year Report](#)

f. New AP “[Equal Access to Classroom Learning](#)” (5 minutes) Maggie Romance and Regina Suitt (See Video @ 53:33)

After a waiting period (credit students have had an opportunity to register for classes) the non-credit student would have a chance to take an available seat in an existing classroom.

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a. President's Report (15 minutes) – Josie Milliken (See Video @ 01:25:40)

a. [Faculty Senate Charter:](#)

For review

- b. Communicating to Constituents** – Recommend reaching out to the Dean over the area you represent. If you represent a large discipline, be sure to coordinate with other senators to ensure everyone is receiving information from senate, but not from multiple sources.
- c. Email Retention Update** – Please look for an email from Josie about this topic.
- d. Plan for Committee Reporting (CCC, ASC, Gen Ed, AERC, SPC, Calendar)**

Faculty Senate officers will meet and decide the best way to hear from all committees.

e. Early Alert

Jeff Theis will be speaking at our December meeting concerning Early Alert

f. Faculty Allocation Criteria Team (FACT) Update

Faculty and their disciplines have been notified.

g. Faculty Senate Committees

Reminder: communicate with committees and update the document in the shared drive.

REPORTS (SEE VIDEO @ 1:34:45)

Time allotted | 35 minutes | Agenda topic Details below | Presenter Details below

- a. Provost's Report (10 minutes) – Provost and Executive Vice Chancellor Dolores Durán-Cerda, PhD**
- b. [BOG Report](#) (5 minutes) - Brooke Anderson**
- c. PCCEA Report (5 minutes) - Matej Boguszak**

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OPEN FORUM

Time allotted | 0 minutes | Agenda topic: | Presenter *N/A*

EXECUTIVE SESSION

Time allotted | 0 minutes | Agenda topic *Not Requested* | Presenter *N/A*

CLOSING

Motion to adjourn, seconded by senator in attendance.
Meeting adjourned at 03:00 pm