

Pima Community College Faculty Senate

October 4, 2019 | 1:00-3:00 pm | Amethyst Room, Downtown Campus

Meeting Minutes

<p>Meeting called by Josie Milliken, President @ 1:05 pm</p> <p>Type of meeting Monthly Meeting</p>	<p>Note taker Rita Lennon, Secretary</p> <p>Timekeeper Tanya Preusser Sergeant at Arms /Logistics Officer</p>
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SENATOR ATTENDANCE

SENATOR NAME	REPRESENTING	Present?
Josie Milliken	President & Communications	Yes
Taliesin Sutton	Vice President and Mathematics	Yes
Brooke Anderson	Faculty BOG Representative & Communications	Yes
Sean Mendoza	Adjunct Faculty Representative and Business & IT	Yes
Rita Lennon	Secretary and Education, Student Success & Biomedical Sciences	Yes
Tanya Preusser	Sergeant at Arms, Logistics Officer, & Education, Student Success & Biomedical Sciences	Yes
Adult Education		
Lisa Grenier	Downtown Campus	No
Patty Figueroa	East Campus	Yes
Applied Technology		
John Gerard	Downtown Campus	Yes
Susan Kuklin	Desert Vista Campus	Yes
Manny Carrillo	East Campus	Yes
Arts		
Carol Christofferson	West Campus	Yes
Michael Nolan	West Campus	Yes
Cherise Brashear	Downtown and Northwest Campus	No
Business & Information Technology		
Kenneth R Scott	Northwest Campus	Yes
Darryl Wong	Desert Vista Campus	No (Proxy)
Communications		
Elena Grajeda	Northwest Campus	No (Proxy)
Nancy Hamadou	West Campus	Yes
Mayra Cortes-Torres	Downtown Campus	Yes
Critical Care		

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Alicia Smith	West Campus	Yes
Lynn Cushing	West Campus	Yes
Education, Student Success & Biomedical Sciences		
Virginia Harmelink	Desert Vista Campus	Yes
Denise Reilly	Downtown Campus	Yes
Courtney Webb	West & East Campus	Yes
Library		
Joe Brewer	Downtown Campus	Yes
Monique Rodriguez	Northwest Campus	Yes
Mathematics		
Jeannie Arbogast	Desert Vista Campus	Yes
Matej Boguszak	Downtown Campus	Yes
David Parker	Desert Vista Campus	Yes
Mary Sibayan	West Campus	Yes
Pima Online		
Anthony Sovak	Northwest Campus	Yes
Sciences		
Cori Leonetti	Desert Vista Campus	Yes
Dennis Just	Downtown & West Campus	Yes
Lisa Werner	(Sabbatical)	---
Arlo Osler	West Campus	Yes
Steve MacKie	West Campus	No
Hernan Aubert	West Campus	Yes
Social Sciences & Humanities		
Adriana Romero	Desert Vista Campus	No
Kimlisa Duchicela	Downtown Campus	Yes
Margarita Youngo	Downtown & West Campus	Yes
Sarah Ruth Jansen	Downtown & West Campus	No

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Administrators and Guests:

Tom Davis	Chief of Staff
Michael Tulino	Registrar
Kate Schmidt	Exec. Dir Faculty Affairs & Dev.
David Dore	President & VC
Morgan Phillips	President & VC Ed Partnerships
Michael Amick	VP of Distance Education
Ted Roush	Campus VP & Dir of Student Affairs
Aubrey Conover	Campus VP & Dir. Of Student Affairs
Michael Smith	Fiscal Principal Analyst
Joyce Jaden	Facilities & College Police
Michelle Nieuwenhuis	Police Commander
Nic Richmond	Chief Strategist STAR
Ozlem Kacira	Research Advanced Analyst STAR
Lynnae Thandiwe	Paralegal Studies Faculty
Rosanne Couston	Librarian
Mariah Young	Communication Faculty

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INTRODUCTIONS, AGENDA MODIFICATIONS AND SHORT ANNOUNCEMENTS

Time allotted | 10 minutes | Agenda topic *Topic* | Presenter *open*

Introductions: Senator and Guest Introductions – Senators in attendance are asked to provide their name, campus and division representation. Guests in attendance are asked to provide their name and title(s).

Request for open forum or executive session: No request for open forum, No request for executive session.

Short Announcements: No Short Announcements

BUSINESS

Time allotted | 60minutes | Agenda topic *Details below* | Presenter *Details below*

a. Approval of September Minutes (5 minutes) - Josie Milliken

(See video @ 00:25) Motion to approve the September minutes was initiated and seconded by Senators in attendance.

Voice Vote: Majority Yay, 0 Nay, 0 Abstentions

September 2019 Minutes approved

b. BP Review: (5 minutes) – Presenter was not in attendance - (See video @ 01:50)

BP 3:30: Student Success – Revised: This item was on the October 2 Governing Board agenda as a discussion item to receive further guidance.

Comments: “Would like info about why this BP is coming into existence.” Unfortunately, no one was present to provide information.

Comments: “Since senate is viewing the BP following the Oct. 2nd Board meeting, some revisions were made to the document, please watch the video transcript to see the revision requests.”

Comments: “Would like to have more information about how the counseling faculty play into this BP, personal feeling that counselors play an integral part of student success.”

c. AP Review (10 minutes) – Joyce Jaden & Michael Smith - (See video @ 07:41)

Summary of Policies

- i) AP 2.05.01: Use of College Facilities – Revised
- ii) AP 2.06.01: Assessment and Development of College Facilities – Revised
- iii) AP 8.01.02: Facilities Security and Access Control – New
- iv) AP 8.01.04: Chargeback Procedures – Revised
- v) AP 8.01.06: Key Control - Deletion

d. Faculty Senate Election for ACC Representative (10 minutes) - (See video @ 08:25)

When the current senate president is serving a consecutive term, the need for a senate ACC rep. arises. This past term, Joe Brewer served as ACC representative and is interested in serving again. Following nominations, an election was carried out and Joe Brewer (with a landslide victory) was selected to serve once more.

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e. Academic Freedom Workgroup (5 minutes) Kate Schmidt & Ted Roush (See Video @ 11:00)

Appeal for 5-7 faculty volunteers to serve on this workgroup. Specific meeting times include: 10/25, 11/8, 11/20, 12/11 (all Fridays) from 3:00 – 4:30 PM. The charge and goals of this group were discussed, please reach out to Kate Schmidt with interest. Members can be any full-time faculty member.

f. Grade Reporting Software Update (5 minutes) – Kimlisa Duchicela & Nic Richmond (See Video @ 15:22)

The senate sub-committee has met twice so far and was here to present the outcome of their meetings. The Grade Reporting software will be made available to DH & DC interested in participating, on a purely volunteer basis, in a 1 year project with STAR. Each month, a new task will be sent to the volunteer group; the goal is to provide feedback to STAR. Please let your division DH and DC know about this opportunity and ask them to let Nic Richmond know if they are interested in volunteering on the project. FERPA and Data security training is required in order to participate.

g. ID Badges (5 minutes) – Eric Aldrich & Aubrey Conover [Letter to Administration](#) (See Video @ 20:45)

Background: As a supervisor of a large group of faculty, Eric was surprised to see that he had a role in ensuring his FTF and PTF adhere to the ID Badge policy. It was not clear in the policy nor in answers during public comment how one should adhere or enforce the policy at his level. Also, the “cut & paste” comments provided were unprofessional, and not helpful.

Comment: “As someone who is neutral about wearing the ID badges, I feel it is important to state that the cut & paste responses were just awful”

Response: “You’re right, the team worked through over 1,000 responses and at times, if the team felt the comment was addressed, we allowed for a cut & paste response (in lieu of reiterating the same/similar response). We now see that there’s an opportunity to readdress these questions”

Comment: “Just to clarify, someone will revise the document to provide substantive responses?”

Response: “Responses will be done by Wednesday October 9, 2019; responses will be sent to Josie”

Comment: “Is there discussion about streamlining the process to get the ID badge? I submitted my photo, but had to go to a campus so that “they” could verify it was me...”

Response: Yes, we are discussing ways to improve the process. Facilities has recently commented that serving everyone will take a “long time.”

Comment: Will the college consider providing a badge holder other than a lanyard?

Response: Yes, we will work with campuses to get alternative badge holders purchased.

a. President’s Report (15 minutes) – Josie Milliken (See Video @ 58:28)

a. [Faculty Senate Charter:](#)

For review

b. [Senate Committees: Membership & 2019 Goals](#)

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Chairs, please update your membership and goals for this year. Others, if interested in serving on a sub-committee or would like to know more about the committee, please reach out to the chair.

If a senator is interested in forming a sub-committee, please create it, reach out to the officers and senators will be made aware at the next senate meeting.

c. Course Content Affordability Taskforce:

Originally titled the OER taskforce, name updated to identify/collect other affordable (cost saving) ideas.

d. Early Alert

Faculty agree that having Jeff Thies and Jacqueline Allen to discuss both Early Alert and the Pima Connect systems.

e. Faculty Allocation Criteria Team (FACT) Update

FACT is moving as planned, no other updates at this time

REPORTS (SEE VIDEO @ 1:18:46)

Time allotted | 35 minutes | Agenda topic *Details below* | Presenter *Details below*

- a. [Provost's Report](#) (10 minutes) – Exec. Dir Faculty Affairs & Development Kate Schmidt
- b. [BOG Report](#) (5 minutes) - Brooke Anderson
- c. [PCCEA Report](#) (5 minutes) - Matej Boguszak

OPEN FORUM

Time allotted | 0 minutes | Agenda topic: | Presenter *N/A*

EXECUTIVE SESSION

Time allotted | 0 minutes | Agenda topic *Not Requested* | Presenter *N/A*

CLOSING

Motion to adjourn, seconded by senator in attendance.

Meeting adjourned at 02:57 pm

Link to Faculty Senate Transcript ([Video @ Faculty Senate Website](#))