

# Faculty Senate May 2019 MINUTES

May 3, 2019 | 1:00pm | Meeting location Amethyst Room, Downtown Campus

Meeting called by Josie Milliken,  
President @ 1:04 pm

Note taker Rita Lennon, Secretary

Type of meeting Monthly Meeting

Timekeeper Tanya Preusser  
Sergeant at Arms /Logistics Officer

## SENATOR ATTENDANCE

SENATOR NAME	REPRESENTING	Present?
Josie Milliken	President & DT Writing & Reading	Yes
Taliesin Sutton	Vice President and EC Mathematics and Engineering	Yes
Brooke Anderson	Faculty BOG Representative , and DT Social Sciences	Yes
Sean Mendoza	Adjunct Faculty Representative and CC Adjunct at Large	No
Rita Lennon	Secretary and Allied Health/Biomedical Sciences	Yes
Tanya Preusser	Sergeant at Arms, Logistics Officer, and District Counseling/STU	Yes
<b>Desert Vista</b>		
Susan Kuklin	Senator at Large for Aviation, Communications, Humanities, Languages, Reading, Culture, Culinary, Business, Computer Information, Social and Cultural Sciences	Yes
Jeannie Arbogast	Mathematics	Yes
Jeanne Yarab	Adjunct at Large	No
Teddi Schnurr	Education	Yes
Cori Leonetti	Science and Fitness	Yes
<b>District Wide</b>		
Joe Brewer	District Librarians	Yes
Lisa Grenier	Staff Instructors and Adult Basic Education	Yes
<b>Downtown</b>		
Barbara Fox	Adjunct at Large	No
Alexis Osorio	Arts and Humanities	No
Skylar Webb	Automotive Technology	No
John Gerard	Building and Construction Technology	Yes
Ken R. Scott	Business	Yes
Matej Boguszak	Mathematics	Yes
Gwen Gorbette	Paralegal	No
Dennis Just	Sciences	Yes

<b>Mayra Cortes-Torres</b>	Senator at Large for English, World Languages and Translation, CAD, Interior Design, Office Technology Systems, Welding & Machine Tool Technology	Yes
<b>East</b>		
<b>Michelle Mathews</b>	Adjunct at Large	No
<b>Brandy (Wright) Randolph</b>	Emergency Services and Related Technologies	No
<b>Mays Imad</b>	Humanities, Arts, and Fitness	No
<b>Vacant</b>	Life and Physical Sciences	N/A
<b>Kyley Segers</b>	Senator at Large for Business, Travel, Communications, Computer Sciences, Languages and Social & Cultural Studies	No
<b>Northwest</b>		
<b>Paulo Sudhaus</b>	Adjunct at Large	Yes
<b>Elena Grajeda</b>	Languages and the Arts	No (Proxy)
<b>Inoka Otero</b>	Mathematics	No (Proxy)
<b>Noah Fay</b>	Sciences	No (Proxy)
<b>Randy Munsen</b>	Social and Behavioral Sciences	Yes
<b>Kimlisa Duchicela</b>	Senator at Large for Arts, Communications, Business, Mathematics, Sciences, Technology, World Languages and Social Sciences	Yes
<b>Diann Porter</b>	Senator at Large for Biology, Wellness, Professions and Occupations, Written and Oral Communication	Yes
<b>West</b>		
<b>Nancy Hamadou</b>	Academic Skills	Yes
<b>Hernant Aubert</b>	Adjunct at Large	Yes
<b>MaryKris Mcilwaine</b>	Behavioral Sciences	Yes
<b>Steve Mackie</b>	Biology	No
<b>Donald Kavanagh</b>	Chemistry	No
<b>Jackie Kern</b>	Nursing	Yes
<b>Carol Christofferson</b>	Performing Arts	Yes
<b>Karie Meyers</b>	Physical Sciences	Yes
<b>Margarita Youngo</b>	Social Sciences	Yes
<b>Rosa Morales</b>	Social Services	Yes
<b>Lazaro Hong</b>	Technology	Yes
<b>Michael Nolan</b>	Visual Arts	Yes
<b>Lisa Werner</b>	Senator at Large for Allied Health Professions, Computer Sciences, Dental Studies, Digital Arts, Fitness and Sports Sciences, Writing, Mathematics & Engineering	Yes

## INTRODUCTIONS, AGENDA MODIFICATIONS AND SHORT ANNOUNCEMENTS

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Time allotted | 10 minutes | Agenda topic Topic | Presenter open

**Introductions:** Senator and Guest Introductions

**Request for open forum or executive session:** Three requests for open forum (Brooke Anderson & MaryKris Mcilwaine)

**Short Announcements:** Thank you to the Provost's office for providing snacks for our end-of-semester meeting. Dolores Duran-Cerda, Provost, recognizes MaryKris Mcilwaine with a small token of gratitude for her dedication to Pima Community College and 17 years of service as a Faculty Senator.

## BUSINESS

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Time allotted | 55 minutes | Agenda topic Details below | Presenter Details below

**a. Approval of [April Minutes](#) (5 minutes) - Josie Milliken**

Motion to approve April minutes was initiated and seconded by Senators in attendance.

**Voice Vote: Majority Yay, 0 Nay, 0 Abstentions**

May 2019 Minutes approved

Thank you, Rita, for creating the meeting minutes monthly.

**b. Grading Software (5 minutes) – Nic Richmond**

Asking for input in September 2019, today is to provide information concerning Grading Software. As many may be aware the college has been undergoing a Business Intelligence implementation which allows detailed report access for:

- Enrollment
- Retention
- Persistence
- Award
- Completion
- Grades

A grade report has been available to Administrators for a while, but STAR would like to increase availability & use of this particular report in order to support student success. The Grade Report can provide information specifics:

- By Campus
- By Division
- By Subject
- By Course
- By FTF, PTF
- By Demographics (traditional demographics, Veterans, International)
- Combination of these

To demonstrate the possibilities of the report, Nic asked attending senators a few survey questions:

1. How many think that we have a subject area where around 50% of the students are not succeeding (with an A, B, C grade)? Majority - Yes.
2. Comparing a particular course success rate of 1 campus to another campus, there is a higher proportion of A's? Majority -Yes. Are we ok with this? Majority - No.

Currently the division deans have access to this report. Input from senate:

1. What actions can divisions take to use this information in a meaningful way to support student success?
2. Who should have access to this report?
3. Perhaps every subject area looks @ the Grade Report data and makes an annual goal?

4. How many variables are collected, and how are they collected?
5. Division Department Heads should have access to this report. Issue with this idea is that there is currently no way to provide information about just one division, so everyone's information is available to all.
6. Does this report have access to benchmarking? Yes, the data about some divisions has benchmarking data through the Voluntary Framework of Accountability (for math, reading and writing). However, other program areas do not have this information available. We are looking at participating in a national benchmarking project in order to gain access to these area's benchmarking data.

A workgroup will meet with Nic in fall semester to learn more about the report and make recommendations: Rita Lennon, Ken Scott, Kimlisa Duchicela, and Darryl Wong

Items for consideration as we look further into this report access: how will this tie into "merit pay" or punitive actions by the college administration? How does the grading report related to CLO data in determining student success?

**c. Strategic Planning Team: Overview & Call for Volunteers (5 minutes) - Nic Richmond**

The college is gearing up for the next comprehensive review of the [College Mission](#) (next AY) and a comprehensive review of the strategic plan to follow. Nic will be forming a new strategic planning team (about 5 faculty members, both CTE and Gen Ed). Meeting schedule is pending, but will begin ~ halfway through fall semester, meeting monthly. Futures Conferences are already scheduled (February 2020 & 2021).

**d. [Veteran Supportive Faculty Project](#) (5 minutes) - Ted Roush**

Brainstorming meeting came up with a few ideas about how to ensure Veterans succeed in their classes:

- Writing alternative assignments
- Strategic seating
- Training for faculty (suicide awareness, PTSD trigger awareness)

**e. Policy Review (10 minutes) – Seth Shippee**

- a. [Summary of Policy Documents – May 2019](#)
- b. [BP 4.06 \(draft\)](#)

To date, comments have not been provided, please submit comments (information will be sent to Josie about how to access the comments section during 21-day review).

**f. Election Update (5 minutes) – Tal Sutton**

The [Spring 2019](#) ballot surveys closed today. There are 10 vacancies which should get filled by special election (4) and reaching out to the divisions to seek their input. As this was the first time running the election this way, Tal feels that it went smoothly, lessons-learned and improvements identified.

**g. President's Report (15 minutes) - Josie Milliken**

**a. FACT Charge Update**

This taskforce will continue to meet throughout the summer. Developing communication strategies, developing processes and revising criteria.

**b. Standing Committees Update**

Email was sent seeking volunteers for standing committees. Due to structure changes, call to volunteer will be through DFC. Originally the email was sent to deans in anticipation that they'd send to all faculty; some faculty have not received, so Julian will resend to all faculty. Term limits will be removed, due to size of some divisions and satisfaction with faculty representation. Also, workgroups and taskforces will count

towards faculty obligations. Please be sure that meetings are scheduled with faculty's schedules in mind (a majority of faculty).

- c. **Faculty Senator Officers Meeting with Administration, 04/10**  
Chancellor Lambert provided an overview of national trends in workforce, community colleges as well as concerns (arrival of SNHU to downtown).
- d. **Senate Committees**  
Please be sure that meeting goals are updated (link provided).
- e. **ID Badge Policy**  
Concerns were discussed surrounding the ID Badge Policy (deadline May 12, 2019)  
Direct Link to Provide Feedback is [Here](#)
- f. **[Spotlight FAW Courses](#)**  
Many FAW courses are offered at each of the campuses. Please consider registering!  
You can receive 2 Health Rewards points per course!!

## REPORTS

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Time allotted | 30 minutes | [Agenda topic Details below](#) | [Presenter Details below](#)

- a. [Provost's Report](#) (10 minutes) – Dolores Duran Cerda
- b. [BOG Report](#) (5 minutes) - Brooke Anderson
- c. PCCEA Report (5 minutes) - Matej Boguszak
  - a. May 13 deadline for first batch of policies
  - b. May 23 deadline for **first** batch of policies

## OPEN FORUM

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Time allotted | 0 minutes | Agenda topic 2 Requests | Presenter Brooke Anderson

Concerns raised about language within [Article III](#), currently the terminology is inconsistent with the structural changes and reorganization of divisions. Recommended to add this to the business section in fall semester 202010.

The table used to determine reallocated time is based on FTSE, however there are leadership roles that do not fit within the FTSE-based table. Those roles are not campus-based, nor relevant to a single course. The handbook needs to address how time is assigned, compensation provided, and length of time.

- According to Morgan, representatives on the committee cannot (have not) agree on disbursement of funds based on our budget-neutral system. Recommend speaking to division representation.
- Based on meetings (2/3 of the meetings) attended by Mataj, reassigned times were not discussed at great length.

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Discussion of merit-based pay: there is no concrete evidence other than every few months a board member will bring up the idea. What is evident is the suspension of Step progression a few years ago, with the inclusion of a new evaluation process. These have not yet been lifted, although the evaluation process is now in place.

Ted Roush stated that merit-based pay discussions are not in any way in place.

## EXECUTIVE SESSION

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Time allotted | 0 minutes | Agenda topic Not Requested | Presenter N/A

## CLOSING

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Motion to adjourn, seconded by senator in attendance. Meeting adjourned at X:XX pm