

# Faculty Senate November 2018 | Minutes

November 2, 2018 | 1:00 pm | Meeting location Downtown Campus, Amethyst Room

Meeting called by	Tal Sutton, President @ 1:08 pm	Note taker	Rita Lennon, Secretary
Type of meeting	Monthly Meeting	Timekeeper	Tanya Preusser (absent) Sergeant at Arms /Logistics Officer

## SENATOR ATTENDANCE

SENATOR NAME	REPRESENTING	Present?
Taliesin Sutton	President & EC Mathematics and Engineering	Yes
Josie Milliken	Vice President, President Elect, and DT Writing & Reading	Yes
Brooke Anderson	Faculty BOG Representative , and DT Social Sciences	Yes
Sean Mendoza	Adjunct Faculty Representative and CC Adjunct at Large	Yes
Rita Lennon	Secretary and NW Allied Health	Yes
Tanya Preusser	Sergeant at Arms, Logistics Officer, and District Counseling/STU	No
Michael Parker	Past President	No
Community Campus		
Kimlisa Duchicela	Senator at Large for Arts, Communications, Business, Mathematics, Sciences, Technology, World Languages and Social Sciences	Yes
Desert Vista		
Susan Kuklin	Senator at Large for Aviation, Communications, Humanities, Languages, Reading, Culture, Culinary, Business, Computer Information, Social and Cultural Sciences	Yes
Jeannie Arbogast	Mathematics	Yes
Jeanne Yarab	Adjunct at Large	No
Teddi Schnurr	Education	
Cori Leonetti	Science and Fitness	Yes
District-wide		
Joe Brewer	District Librarians	Yes
Lisa Grenier	Staff Instructors and Adult Basic Education	
Downtown		
Barbara Fox	Adjunct at Large	No
Alexis Osorio	Arts and Humanities	No
Skylar Webb	Automotive Technology	No (Proxy)
John Gerard	Building and Construction Technology	Yes
Ken R. Scott	Business	Yes
Matej Boguszak	Mathematics	Yes
Gwen Gorbette	Paralegal	Yes
Dennis Just	Sciences	Yes

East		
Michelle Mathews	Adjunct at Large	No
Brandy (Wright) Randolph	Emergency Services and Related Technologies	No
Mays Imad	Humanities, Arts, and Fitness	Yes
Maria Pereira	Life and Physical Sciences	No
Kyley Segers	Senator at Large for Business, Travel, Communications, Computer Sciences, Languages and Social & Cultural Studies	No
Northwest		
Paulo Sudhaus	Adjunct at Large	Yes
Elena Grajeda	Languages and the Arts	Yes
Inoka Otero	Mathematics	Yes
Noah Fay	Sciences	No
Randy Munsen	Social and Behavioral Sciences	Yes
Diann Porter	Senator at Large for Biology, Wellness, Professions and Occupations, Written and Oral Communication	Yes
West		
Nancy Hamadou	Academic Skills	Yes
Hernant Aubert	Adjunct at Large	Yes
MaryKris Mcilwaine	Behavioral Sciences	No (Proxy)
Steve Mackie	Biology	No
Donald Kavanagh	Chemistry	Yes
Jackie Kern	Nursing	Yes
Carol Christofferson	Performing Arts	Yes
Karie Meyers	Physical Sciences	Yes
Margarita Youngo	Social Sciences	Yes
Rosa Morales	Social Services	Yes
Lazaro Hong	Technology	Yes
Michael Nolan	Visual Arts	Yes
Lisa Werner	Senator at Large for Allied Health Professions, Computer Sciences, Dental Studies, Digital Arts, Fitness and Sports Sciences, Writing, Mathematics & Engineering	Yes

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**Administrators and Guests:**

Ian Roark, Dolores Duran-, Morgan Phillips, Amanda Abens, Kate Schmidt, Michael Tulino

## **INTRODUCTIONS, AGENDA MODIFICATIONS AND SHORT ANNOUNCEMENTS**

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Time allotted | 10 minutes | Agenda topic *Topic* | Presenter *open*

**Introductions:** Senator Introductions

**Request for open forum or executive session:** Request for open forum

**Short Announcements:** Outdoor German Winter market Saturday December 1<sup>st</sup>, 2018. Please consider attending and share the news about the event with your constituents. Details? Contact Erich Saphir esaphir@pima.edu

## **BUSINESS**

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Time allotted | 70 minutes | Agenda topic *Details below* | Presenter *Details below*

**a. Approval of [October Minutes](#) (5 minutes) – Tal Sutton**

Minutes were reviewed electronically; Senator on floor motioned to approve as presented, Senator seconded

**Results:** Voice Yay (all minus 1 abstention), 0 Nay, motion carried to approve November Minutes as presented

**b. Learning Center Restructuring (15 minutes) – Brooke Anderson**

Brooke has received input from several faculty from math and science. She's also met with Lamata Mitchell to discuss the restructuring plan. There were two proposals submitted about the LC restructuring, one from administration, one from faculty. The hope is that both proposals can be combined. Recommendation from senators to reach out to current and former tutors to share their perspective. Brook has spoken to the tutors at the DC and has shared their input. Learning centers also offer student training and other options for student success. Request content experts to provide training for tutors and support. There is a need to address how to standardize our learning centers college-wide. These pieces need to be addressed in the reorganization. All faculty are invited to participate in the LC advisory committee. Giselle Coe will send out invitations soon, please attend advisory meeting if available.

Tal will place all documents in a Google file for senators to review.

**c. Policy Review with [Summary/Rationale](#) (20 minutes) – Ian Roark**

Policies were presented by Ian Roark and questions concerning each AP/BP were answered.

- a. [BP 3.25 - Curriculum](#)
- b. [AP 3.25.04 – Non-Credit Courses and Programs](#)
- c. [AP 3.25.10 - Business and Industry Advisory Committee](#)
- d. [AP 3.37.01 - Contract Training and Services](#)
- e. (D) [BP 3.38 – Business and Industry Advisory Committee](#)
- f. (D) [AP 3.38.01 – Occupational Program External Advisory Committees](#)

(D) – Recommended for deletion

Rita, Ken and Rosa volunteered to work with Workforce development and provide faculty input into the PLA mirror/non-mirror course development.

**d. President's Report (15 minutes) – Tal Sutton**

- a. Our last discussion about the RIF turned quickly to a discussion about enrollment. The officer's role provides them opportunity to meet with Administrative leaders. If you have ideas to share, please email the officers. For now, officers see that we need to keep the conversation ongoing about RIF. Reach out to your constituents too!!
- b. eLumen – the faculty senate assessment is meeting with AQI on Monday to discuss the eLumen roll-out and discuss ways to minimize negative impact to faculty.
- c. CDAC evolution: the committee sent a summary document and proposal to administration. One recommendation is to eliminate the acronym CDAC, replacing it with DFC (Division Faculty Committee). The proposal also includes guidelines about how to extend the voting membership to meet or suit individual division needs. The DFC handbook is designed similar to the leadership handbook (appendices will house information about each division). The DFC handbook committee will create a sub-group to maintain appendix updates. DFC members will decide who should be considered voting members. The handbook will have guidelines about the role of the dean.
- d. The topic of textbook selections up for discussion within the committee at this time.

**e. AERC membership [[survey to volunteer](#)] (5 minutes) – Tal Sutton**

FS is required to identify 2 faculty members who are not PCCEA members. The last time FS officers needed to select members for AERC was when Michael Parker was President. A survey is available, please reach out to constituents and ask them to consider serving, or consider serving yourself, if interested and not a PCCEA member. A member is needed quickly, a reminder will be sent out again Monday.

All Faculty day – January 15, 2019. 1 proposal has been submitted so far. A reminder will be sent via email because the deadline is Nov. 16, 2018. SEND IN YOUR PROPOSALS!! There's also the opportunity to co-present with a colleague. Survey will be sent about potential dates for FS meeting (on AFD or another week). However, this calendar is compressed

PD committee update: in the interviewing phase, the committee should have a decision by the end of next week.

**f. [Governing Board Report](#) (5 minutes) – Brooke Anderson**

Please review the report, attached. ACC is discussing mentorships between the board groups (what to report, what to say at the meeting to be sure the board hears what they are saying).

## REPORTS

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Time allotted | 40 minutes | [Agenda topic Details below](#) | [Presenter Details below](#)

- **United Way Report (10 minutes) – Heidi Elizondo** – Heidi was not able to attend the meeting, hopefully the presentation can be rescheduled.
- **IRPE Report on [CCSSE 2018 Results](#) and Strategic Plan summary [[see page 4](#)] (15 minutes) – Nic Richmond**

IRPE recently released the final report from the 2014-2017 plan. The report was intentionally delayed in order to review and include pertinent surveys. The college has made a lot of progress, retention has improved slightly. There is evidence that a higher proportion of new students are successful in their first semester. Employee perceptions and satisfaction is also improving. The report is posted. IRPE wishes to thank faculty, so please let your colleagues know that their hard

work is appreciated. There are areas in need of improvement, but the areas are part of the current strategic plan. Questions: what is the college's definition of student success? Student success encompasses KPIs and outcomes as well as retention, and articulation. Limitations are being addressed, but they surround individual student intentions (taking just 1 course, continuing education). There is a student success policy as a college but it is flimsy so the college is looking to strengthen it. The provost just attended a conference at the Aspen Institute, and plans to infuse some of their metrics and definitions. One important piece to note is what student success means to students (when surveyed, students say graduation).

- **Provost's Report (8 minutes) – Dolores Duran-Cerda**

December 3<sup>rd</sup> & 4<sup>th</sup>, 2018, a team of 8 peer reviewers from HLC will be interviewing. An agenda is pending, but should be submitted to the college by mid-November. Think of 5 questions about accreditation and send them to Tal.

- **PCCEA Report (8 minutes) – Matej Boguszak**

Matej and the rest of PCCEA will continue to support faculty during this difficult time, both those who will be losing their job and those who lost valuable colleagues. The college lost some fantastic faculty due to the Reduction in Force (RIF) and the college will feel this loss on the campus, in the classrooms, everywhere.

## OPEN FORUM

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**Time allotted | 5 minutes | Agenda topic eLumen | Presenter Jeanne Arbogast**

The way that eLumen was rolled out to Math Faculty was not ideal, and many faculty are left scrambling to learn the system at a moment's notice. Jeanne stated that she is all for supportive software, but felt blindsided. One of her main concerns with the software is the need to submit learning outcomes by student, rather than reporting that X number of students met the outcome, and X did not. Another faculty senator agreed, that their method of assessing will not be easy to report in this way. Tal has met with AQL and stated that Banner and eLumen should sync so that information within Banner will deploy to eLumen. Also, each division had representation on the AQL Student Learning & Assessment Workgroup. Representatives should have been informing divisions about the role out along the way. Multiple divisions stated that this did not happen. One senator mentioned that she didn't even know about the workgroup until this meeting. A pilot is currently being conducted, and the point of the pilot is to (hopefully) iron out issues as they arise. Only a small number of courses/programs are participating in the pilot. Unfortunately, Math was not added to the pilot in the same fashion. AQL is available to meet with individual faculty or divisions in order to train them on eLumen and support them along the way. A senator mentioned that the training was insufficient and took all of 5 minutes, she didn't come away from the training with confidence. Further discussion will take place about this topic with AQL.

## CLOSING

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Motion to adjourn, seconded by senator on floor/ Meeting adjourned at 4:05 pm