

Faculty Senate March 2018 | Minutes

March 2, 2018 | 1:00 pm | Meeting location Downtown Campus, Amethyst Room

Meeting called by Tal Sutton,
President @ 1:05pm

Note taker Karie Meyers, Faculty Senator
MaryKris Mcilwaine, Faculty Senator

Type of meeting Monthly Meeting

Timekeeper Tanya Preusser,
Sergeant at Arms /Logistics Officer

SENATOR ATTENDANCE

Present

| | | | | |
|----------------------|--------------------|------------------|--------------------|-----------------|
| Alexis Osorio | John Gerard | Paulo Sudhaus | Noah Fay | Brandy Randolph |
| Barbara Fox | Josie Milliken | Pollyana Wikrent | Steve Mackie | Randy Munsen* |
| Brooke Anderson | Karie Meyers | Robert Foth | Michael Parker | Rita Lennon |
| Carol Christofferson | Kyley Segers | Rosa Morales | Absent | Sean Mendoza* |
| David Kryder | Lisa Werner | Shelly Dorsey | David Morales | |
| Dennis Just | Margarita Youngo | Skylar Webb | Donald Kavanagh | |
| Diann Porter | Maria Pereira | Susan Kuklin | Elena Grajeda | |
| Hernan Aubert | MaryKris Mcilwaine | Taliesin Sutton | Jeanne Yarab | |
| Inoka Otero | Matej Boguszak | Tanya Preusser | Kathy Fraychineaud | |
| Jackie Kern | Mays Imad | Teddi Schnurr | Lazaro Hong | |
| Janko Bensa | Michelle Mathews | William Lang | Lisa Grenier | |
| Joe Brewer | Paul Flasch | Gwen Gorbette | Michael Nolan* | *denotes Proxy |

Administrators and Guests:

Esperanza Duarte, Dolores Duran Cerda, Karrie Mitchell, Nic Richmond, Lorraine Morales, Jeff Theis

INTRODUCTIONS, AGENDA MODIFICATIONS AND SHORT ANNOUNCEMENTS

Time allotted | 10 minutes | Agenda topic Topic | Presenter open

Introductions: Senator Introductions

Request for open forum or executive session: no requests

Short Announcements: Request to senators to take notes as secretary is not in attendance. Two senators volunteered

Karie Myers, Faculty Representative for the Wait-list Work Group: This work-group will implement a Wait-List Pilot in fall with typically over-scheduled courses: Biology, Chemistry, Math, Physics, Reading, and Writing. The plan is to give students attempting to register for these courses the opportunity to sign-up on a waitlist. Students will be notified twice within 24-48 hours, via email if a spot opens in the desired course. If the student does not register, then the next student on the list will be notified. Faculty will have access to their waitlist and can add students to their class roster directly from the waitlist. A request to have the waitlists available to Dept. Heads was made and Karie will bring this to the workgroup. Students will not be able to sign up for multiple waitlists within the same course-type (multiple chemistry waitlists, for example). The waitlist will also be the only way a student (any student) can register into a full course once a seat becomes available.

BUSINESS

Time allotted | 90 minutes | Agenda topic Details below | Presenter Details below

a. Approval of February Minutes (5 minutes) – Tal Sutton

Matej Boguszak moved and Rosa Morales seconded – 40 Y, 0 N, 2 abstentions – Minutes Approved

b. Faculty Emeritus nominations (25 minutes) – Senate Officers

- i. Ann Christensen
- ii. Antonio Arroyo – Susan Kuklin spoke on his behalf
- iii. Eileen Perry Schwartz – Carol Christofferson spoke on her behalf
- iv. Marty Frailey – Heather Severson & Shelly Dorsey spoke on her behalf
- v. Meg Files – Josie Milliken spoke on her behalf
- vi. Rita Flattley – Tal Sutton spoke on her behalf
- vii. Stephen Romaniello
- viii. Tommie R. Miller - Rosa Morales and Kent Burbank spoke on her behalf

Ballots were given to senators, ballots were counted by Diann Porter, results were presented and all nominees were appointed to move forward to the ELT.

c. Charter Revision – Senate seat allocation (15 minutes) – Tal Sutton

Brief overview – currently, every department on every campus has senate representation. Campuses also have adjunct and at-large senate representatives, which has created roughly 70+ faculty senators. The new proposal recommends moving towards division/department representation per every 10 faculty members. For example: Math faculty = 44 FTE, therefore Math would have 5 faculty senator seats. Also, adjunct faculty would have 1 seat per discipline/division (which increases adjunct representation).

Because this moves drastically away from the current representation model, a proposal to “hard reset” all faculty senate terms would conclude at the end of spring 2019. During spring 2019 a college-wide election would occur (50% of senators would serve 1 AY, 50% of senators would serve 2 AYE).

Discussion surrounded mostly the pros and cons of having an additional At-large campus representation (is there a need, is the representation redundant).

David Kryder moved to vote on the amended changes to include the campus At Large representatives – votes counted – 22 Y, 20 N, 1 Abstention – Motion carries

Michael Parker reviewed charter language and the motion cannot carry unless the vote is supported by 2/3rd.

So motion will not carry.

Tal asked senators for another motion – Matej Boguszak moved to vote on the original amendment, seconded by Hernan Aubert. A robust discussion defending and critiquing the Campus At-Large, then voting occurred.

29 Y, 15 N – motion does not carry. In the interest of time, Tal has asked to move forward, Matej has asked that those opposed to the Adjunct At Large OR the original amendment email the Senate officers with their wish-list.

Tal expressed he feels strongly that there needs to be buy-in from a majority of senators.

d. TLC Update (10 minutes) – Mays Imad & Brooke Anderson

The survey revealed positive feedback for AFD. First common comment – faculty are happy to spend time with each other; also the survey showed that the theme of teaching and learning was well received. Data from the survey will be sent out in a PowerPoint file soon.

The TLC committee will put together a proposal for the TLC for the fall 2018 semester. The next meeting is March 30. Before then, Mays and Brooke are meeting with Dolores this week, and they have been in conversation with nation-wide TLC directors. Brooke and Mays will be going to Maricopa on Monday in order to learn how TLC works within a large community college network, similar to PCC. The faculty speaker series is now under the TLC purview; Mays and Brooke recently met with Kate Schmidt to see how PCC can present speaker series to the community. They have solidified the speakers' series list for 2018-19, with ELT in support. The ongoing issue is the current PCC budget. Brooke and Mays need to assure the administration that the TLC will be good for the College; they are currently working on a proposal to include current statistics and other meaningful metrics.

Upcoming Speaker Series:

Tuesday, March 6, 2018 will feature one of our esteemed adjunct faculty, Samia Kholoussi, Ph.D. who will be speaking on The Literary Discourse of Women Writers in Modern Arabic Literature. The Office of the Provost and Faculty Senate invite you to join us to hear Dr. Kholoussi's insights.

Tuesday, April 3, 2018 come hear Sarah O'Hara talk about a personal subject: Pride and Prejudice: A Southern Girl Rethinks Her Beloved Monuments.

e. Review of Policy Documents (15 minutes) – Tal Sutton and Guests

- i. [BP 3.26](#) - Information for Students
- ii. [BP 3.27](#) - Adult Basic Education
- iii. [BP 8.07](#) - Smoke-Free and Tobacco-Free Pima
- iv. [AP 3.12.02](#) - Developmental Coursework Sequencing
- v. [AP 3.30.01](#) - Academic Standing
- vi. [AP 3.30.02](#) - Learning Communities – Per Jeff Thies, this area is not well-defined here at PCC. This AP was designed to address this issue.
- vii. [AP 3.35.01](#) - General Education
- viii. [AP 8.07.01](#) - Prohibition of Smoking and Tobacco Use
- ix. [RG-3108/A](#) – Grading
- x. [RG-3110/A](#) - Student Classification and Standing
- xi. [RG-3117/A](#) - General Education
- xii. [RG-3202/A](#) - Course Materials

Questions were answered concerning individual BP, AP and RG.

f. 15 v 16 week Semester Update (10 minutes) – Tal Sutton

[Division Feedback](#) Please review the feedback

Discussion occurred about the process (clunky), as well as how the results submitted (some of the results may have been left out, assumptions were made that may/may not be true). Final decision by the Senate – send a survey to all faculty (individually) with a FAQ (answers included) and pros and cons. The survey will be constructed by the senate officers.

g. ACC and BOG Report (10 minutes) – Brooke Anderson

Brooke presented the key items: topics with continued interest (example: Guided Pathways) and notable faculty accomplishments. Brooke also explained her timeline, how she approaches the board report, and how she seeks input from the senators. In the interest of creating a Manual of Procedures (MOP), senators asked that Brooke define these areas clearly.

REPORTS

Time allotted | 25 minutes | [Agenda topic Details below](#) | [Presenter Details below](#)

a. Institutional Research, Planning & Effectiveness Report (10 minutes) – Nic Richmond

- i. [College Employee Satisfaction Survey](#) Please review this data and share with other faculty. This survey reveals results over a 3 year time-frame.
- ii. [Perceived Barriers to Attendance at PCC](#) Please review this data and share with other faculty.

52% of students who completed the application process for Fall 2017...PCC did not enroll in coursework or attend class. Understanding why these potential students did not attend college is the first step in regaining lost ground between the application process and enrollment

Recommendations: Of those responding to the survey, only forty-nine percent completed the Free Application for Federal Student Aid (FAFSA). Greater support in understanding the value of completing the FAFSA, to include helping students understand their funding options, is recommended.

PCC may consider additional training of staff members on the importance and value of exceptional customer service as a means of increasing enrollments, which in turn will increase retention and graduation. (Excerpts from the full report).

b. [Provost's Report](#) (10 minutes) – Kate Schmidt

The Provost is hyper aware of the miscommunication, transparency and issues surrounding Guided Pathways & she will work in the coming months to improve these areas.

Kate Schmidt has been in the Executive Director for Faculty Affairs and Development position for two months now and has made some remarkable changes to improve Faculty hiring (full-time/part-time/provisional) and faculty certification. A new software system is forthcoming and will hopefully improve the applicant's information disseminated to the hiring manager.

An email about the minimum qualifications will be sent out very soon, please review and list the true minimum qualifications an applicant should have so that the majority of good candidates make it to the next level.

c. PCCEA (5 minutes)-Kyle Segers/Mataj Boguszak

Please read the full [report](#), here are the highlights:

- Budget constraints have caused the college to close 10 faculty positions which are currently vacant (full list in report). PCCEA will remain vigilant and monitor PCC's decisions that impact faculty.
- PCCEA has worked with FS and the Provost's office to identify administration oversight as well as if there have been areas of overstepping their role particularly in the curriculum process. They will speak-up when they see issues and continue to work towards a solution.
- Ana Jimenz, PCCEA President, recently emailed the Governing Board with a statement regarding the number of administrators vs. faculty and staff employed by the college. Please read her statement under the heading **Budget Observations**
- PCCEA will hold a mid-semester All Faculty Meeting on April 13th @ 10:00 a.m. All faculty are welcome; look for a calendar invite soon

d. Final Note from the President – (2 minutes) – Tal Sutton (not an agenda item):

Tal will send an email very soon asking for feedback about 1) a special session for Guided Pathways 2) Input concerning the FAQ for 15+1 vs. 16 week 3) For those who voted against amended seat allocations, what would be on your wish-list?

OPEN FORUM

Time allotted | 0 minutes | Agenda topic *NOT REQUESTED* | Presenter *N/A*

EXECUTIVE SESSION

Time allotted | 0 minutes | Agenda topic *N/A* | Presenter *N/A*

CLOSING

Kyley Segers moved to adjourn | unknown seconded (Tal acknowledges a second per video footage) | Meeting adjourned @ 3:24 p.m. (per video footage)