

# Faculty Senate February 2018 | MINUTES

February 2, 2018 | 1:00pm | Meeting location Downtown Campus, Amethyst Room

Meeting called by Tal Sutton,  
President @ 1:06pm

Note taker Rita Lennon,  
Secretary

Type of meeting Monthly Meeting

Timekeeper Tanya Preusser,  
Sergeant at Arms /Logistics Officer

## SENATOR ATTENDANCE

### Present

### Absent

Barbara Fox	Karie Meyers	Michelle Mathews	Steve Mackie	Alexis Osorio*
Brooke Anderson	Robert Foth	Noah Fay	Susan Kuklin	Brandy Randolph
Gwen Gorbette	Kyley Segers	Paul Flasch	Taliesin Sutton	David Kryder
David Morales	Lazaro Hong	Paulo Sudhaus	Tanya Preusser	Elena Grajeda
Dennis Just	Lisa Grenier	Pollyanna Wikrent	William Lang	Hernant Aubert
Diann Porter	Lisa Werner	Randy Munsen		Inoka Otero*
Donald Kavanagh	Maria Pereira	Rita Lennon		Joe Brewer
Jackie Kern	Matej Boguszak	Rosa Morales		John Gerard*
Carol Christofferson	MaryKris Mcilwaine	Kathy Fraychineaud		Margarita Youngo*
Janko Bensa	Mays Imad	Sean Mendoza		Teddi Schnurr*
Jeanne Yarab	Michael Nolan	Shelly Dorsey		
Josie Milliken	Michael Parker	Skylar Webb		*denotes Proxy

### Administrators and Guests:

Dolores Duran Cerda, David Bea, Hilda Ladner, Karrie Mitchell, Kate Schmidt

## INTRODUCTIONS, AGENDA MODIFICATIONS AND SHORT ANNOUNCEMENTS

Time allotted | 15 minutes | Agenda topic Topic | Presenter open

**Introductions:** Senators introduced themselves

### Short Announcements:

- March Faculty Meeting update: will be held at West Campus Room F204
- Introduction of Diversity Officer – Hilda Ladner. Provost introduced Ms. Ladner and Ms. Ladner provided a brief overview of her education and professional experience. Hilda will be located at the DC and has invited any & all to come by her office to share thoughts, comments or concerns.

### Agenda Modifications:

- a. Request for open forum or executive session: **no requests**

- b. Speakers' Series is February 6 – Josie Milliken – This is the 1<sup>st</sup> speaker series of the spring semester and will be held in the Community room @ District Office. Title: Lyric Microbursts – Please spread the word!

## BUSINESS

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Time allotted | 45 minutes | Agenda topic Details below | Presenter Details below

**a. Approval of January minutes – Tal Sutton**

**January minutes:** Tal Sutton presented meeting minutes electronically (projected). Sean Mendoza moved to approve as submitted, Rosa Morales seconded. 45 senators approved, 1 abstain

- b. Charter Revision - New Mission Statement (5 minutes) - Michael Parker** presented draft changes. Carol Christofferson moved to adopt category of Professional Development; 2nd by Brooke Anderson. Question: does PT faculty include Adjunct and staff instructors? Tal Sutton committee is attempting to update verbiage to better align with HLC definitions. Several Senators provided comments, recommended language changes and feedback. Michael Parker moved to table the motion, make the changes contemporaneously and revisit the motion once reviewed. All Senators were in agreement. Michael Parker presented amended draft changes to the mission statement, Sean Mendoza motioned to approve; Lisa Werner seconded. Several senators recommend changes to the grammar, but to approve as is with suggested provisional changes. 45 yes, 1 opposition, zero abstain. New mission statement was adopted.

**c. Faculty Emeritus AP and Nominee Google Form (5 minutes) – Tal Sutton**

November 1st is the deadline for Emeritus nominations. Please see Google Forms. Tal Sutton recommends a sub-committee meet with Kate Schmidt to make some changes to the submitted AP. The sub-committee would meet just to make necessary logistical changes but that's it...not intended to be a long process. Any interested parties should reach out to Kate Schmidt personally.

**d. Charter Revision (10 minutes) – Tal Sutton**

Tal Sutton presented results from the survey - 53% of respondents are in favor of increasing adjunct faculty seats to include staff instructors. In the category of Full time faculty - most respondents were in favor of allocating seats by division/CDAC. A few were in favor, but also wanted to ensure representation by campus. Also concerning FT faculty - 80% of respondents agree with inclusion of provisional faculty. Results of the Survey can be found [HERE](#)

Tal Sutton urges the need to get the new structure in place quickly so that we are better informed for the next election cycle.

**e. Next Steps re: College Issues (10 minutes)-Tal Sutton**

- a. Assessment [eLumen] - Tal and others met with the office of Assessment and Quality Improvement. ELumen will soon become the college's AMS instead of the Banner interface. A Pilot program is occurring in Spring Semester with volunteer programs and courses. This is not yet a mandatory migration to eLumen right away (for a time). Tal was unsure of the migration timeline, but recalled hearing that fall 2019 the interface will be shut down. The Provost will follow-up with that and let senators know next meeting. Several Questions: Will there be time built in for transition? Will there be training? Other Questions for the Provost (not specific to eLumen) If Dept. Heads/Deans are meeting, can they provide meeting minutes? It appears as though there has been less meetings than in prior semesters. Is there going to be compensation for training adjunct faculty? Finally, one eLumen statement: This system will allow faculty/division to make informed decisions concerning assessment/outcomes/measurements.

- b. Block Scheduling – Courses will need to modify class start and or end times, not both. There is a lot of discussion within the workgroup and their goal remains to ensure students complete their program in say allotted time. Please send Tal or Brooke questions about block scheduling. Q&A - What if your course doesn't fit with the block schedule, the college will work with your program. This WG will be meeting regularly. Although everyone's schedules were due today, Lamata Mitchell wanted to stress that revisions are likely to occur and the schedule will need to be fluid until final reviews are complete.
- f. **BOG Report (5 minutes)** - Brooke Anderson - please review the BOG (Governing Board) report. Brooke was excited by all of the amazing faculty accomplishments, she had a long list of accomplishments to share with the board and asked all to keep them coming!!

## REPORTS

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Time allotted | 25 minutes | Agenda topic *Details below* | Presenter *Details below*

- a. **Budget Report (15 minutes)** - David Bea provided an overview of his campus forums. Positive news - enrollment is up (spring semester) & FTSE is up 2% for spring semester. Enrollment is the most important factor to assist with budget changes. The lobbying to restore funding from state continues, ex: current funding for STEM, CTE. PCC Administrators have been invited to the House Appropriations sub-committee meetings, and this is a move in the right direction as now this committee wants to hear how students have been impacted since state funding was removed. Recommend rebranding the college, completing a FAFSA overhaul, shifting efforts for marketing and a website modification for My Degree plan, pathways.
- b. **Provost's Report (5 minutes) - Dolores Duran-Cerda**  
Please be sure to complete the All Faculty Day survey (hyper linked to report). Recently a Campus Resources FAQ document was created for Adjunct Faculty. It contains hours of operation, contact numbers and services provided by each center. Mays Imad and Brooke Anderson have been invited to present at the HLC annual conference in April! The Office of Assessment will be submitting a poster that will be displayed and presented at the HLC 2018 Annual Conference as well.  
A detailed report on Program Viability/Program Prioritization was submitted and is currently being reviewed by the Chancellor, Provost and Executive Vice Chancellor and the Executive Vice Chancellor of Finance and Administration. The creation of a Pre-requisite task force is underway, please let Karrie Mitchell know if you are interested. A Pathways Retreat is scheduled for April 20<sup>th</sup>, more details to come. The Provost strongly recommended all attend.
- c. **PCCEA Report (5 minutes)-Kyle Segers**
- Since faculty hiring was recently moved from HR to the purview of the Provost, PCCEA Exec members Matej Boguszak and Nan Schmidt are working with Dean Nina Corson and Kate Schmidt in the Provost's Office to update the faculty hiring process. The goal is to combine existing policies into a single document with a streamlined timeline, update for the new organizational structure, and ultimately provide suggestions for any updates to the FPPS needed as a result of these changes.
  - Due to budgetary constraints, the College has closed 10 faculty positions that are currently vacant. As always, the Provost will analyze need across the College when determining which divisions receive full-time and provisional hires in future hiring cycles. At this time we have the PCN's for the eliminated positions, but not the plain language division names. We are in the process of getting this information and will share it in a future update.

- PCCEA President Ana Jiménez has sent out a survey regarding the spring 2019 calendar. Due to unavoidable circumstances such as the placement of holidays and the University of Arizona start date, the spring 2019 calendar currently has faculty days of accountability starting on a Tuesday with classes beginning two days later, on the subsequent Thursday. The survey results are in, with 134 faculty responding and 39% of respondents requesting two additional days of accountability at the start of term, 36% requesting one day, and 18% requesting no change. Other responses included “no preference.” We will forward this information to the Academic Calendar Committee to adjust as they see fit.
- Dan Berryman from HR contacted the Sabbatical Committee with a budgetary concern: the Provost and Presidents would only be funding six full-pay sabbaticals for the 2018 – 2019 academic year. After reaching out to the Provost with concerns, breach in policy and evidence of low morale amongst faculty, the Provost agreed to fund all 8, but will need to discuss sabbatical funding for the upcoming year.
- At the upcoming Board of Governors’ meeting on Wednesday, February 7th, PCCEA will be presenting a summary of the dismal morale expressed in responses to last year’s Faculty Survey. We hope by making the BoG aware of the dire state of faculty morale at the College, we can collaboratively problem-solve ways to reassure faculty of their value.

## OPEN FORUM

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Time allotted | 0 minutes | Agenda topic N/A | Presenter N/A

## EXECUTIVE SESSION

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Time allotted | 0 minutes | Agenda topic N/A | Presenter N/A

## CLOSING

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Michael Parker moved to adjourn | Rosa Morales seconded | Meeting adjourned @ 3:00 pm