

**Faculty Senate Minutes**  
**January 13, 2016**  
**West Campus, Rincon F 204**  
**3:00 - 4:05 pm**

**1.0 Introductions and Call to Order**

Attendance taken by Faculty Senate President, Taliesin Sutton (EC)

**In Attendance:** David Kryder (CC); Olga Carranza (DV); Teddi Schnurr (DV); Jonathan Meair (DV); Tanya Hawks (DV); David Morales (DV); Joe Labuda (DW); Kimlisa Duchicela (DC); Gwen Gorbette (DC); John Gerard (DC); Josie Milliken (DC); Karen Derr (DC); Steve Olson (DC); Skylar Webb (DC); Tom Tomasky (DC); Tim Cruz (DC); Fred D'Angelo (EC); Mays Imad (EC); Lazaro Hong (WC); Cheryl Blake (NW); Donald Bock (NW); Erin Eichelberger (NW); Matt Hinojosa (NW); Noah Faye (NW); Jacqueline Kern (WC); Michael Parker (WC); Carol Christofferson (WC); Meg Files (WC); Karie Meyers (WC); Sarah Marcus (WC); Rosa Morales (WC); Kathy Fraychineaud (WC); William Lang (WC); Paul Flasch (WC); Michael Nolan (WC); MaryKris Mcilwaine (WC); Margarita Youngo (WC); Bardo Padilla (DC) Faculty Senate Vice President; Tal Sutton (EC) Faculty Senate President

**2.0 Minutes Approval:**

Tabled till next meeting

**3.0 Open Forum or Executive Session**

None requested

**4.0 Business**

- a. Discussion of election of Faculty Senate officers - Tal, Kimlisa, and Bardo: Patty Figueroa will no longer serve as an officer due to family matters.

**Kimlisa Duchicela (DC)** motioned to postpone the formal voting process until the February meeting. **Joe Labuda (WC)** seconded and passed with unanimous support.

**Kimlisa Duchicela (DC)** suggested a short description of the officer positions be sent out to the Faculty Senate before the February meeting.

- b. Updating/revising the Faculty Senate Charter - Tal Sutton gave a PowerPoint presentation.
  - Tal gave a brief summary of the PCCEA survey results. The approval rating for Faculty Senate is 60%.
  - Tal suggested revisions of the Charter.
  - There are 69 seats available for Faculty Senate and last semester there were 12 vacancies. The attendance in past minutes was in the mid 40s. He suggests that to be their membership total. Other community colleges of the same size show a total membership of about 30+.

- To ensure the Faculty Senate meetings don't run longer than expected, reports in written form can be provided to the Faculty Senate beforehand so that the meeting reports can just be Q & A's.
- A Faculty Senate calendar is being put together on Google Calendar. Tal will share it with the senate once it's complete.
- Tal suggested putting together a subcommittee to look into revising the charter and pursue some ideas that he presented.

**Joe Labuda (WC)** motioned to develop a subcommittee for revising the charter. **David Kryder (CC)** seconded the motion.

**Michael Parker (WC)** stated he would like to see a more radical change in the charter to include that the senate oversee the academic quality of the college and to have more at stake at each meeting.

**Kimlisa Duchicela (DC)** commented that she would love to see more working sessions.

**Carol Christofferson (WC)** suggests having meeting reports provided electronically and having short Q & A's so that they can get work done. Tal responded that individuals have expressed to him they would like Faculty Senate meetings to be more interesting and engaging time spent.

**Michael Parker (WC)** would like to amend the motion to add that the charter be changed radically.

**Joe Labuda (WC)** suggested that the motion wouldn't need to be amended. The motion is not specific to what the subcommittee will be revising in the charter.

**Karie Meyers (WC)** suggested a summary of what happened in the meeting to go out to Senators.

**Rosa Morales (WC)** explained that there is a need for training new Faculty Senate members.

Tal motioned for developing a subcommittee that will look at revising the charter as well as ideas that are relevant to the charter. The motion was passed.

Tal volunteered himself and asked for other volunteers to help in the subcommittee. Joe Labuda, Rosa Morales, Carol Christofferson, and, Michael Parker volunteered as well.

c. Discussion of developing a mentor program and onboarding for new Senators. - Tim Cruz shared his experience with becoming a Senator. He had a lot of questions on how to be an effective Senator and what his responsibilities were. He suggests a subcommittee to look at benchmarking and identifying roles and responsibilities. There is an importance of leadership succession, training, and practice.

**Olga Carranza (DV)** explained that she would like to form a committee to discuss ideas on how to help and support Senate and Faculty-at-Large.

**Tim Cruz (DC)** motioned to establish a mentorship and onboarding program for Senate. **Kimlisa Duchicela (DC)** seconded and passed.

Tal asked for volunteers to serve on the subcommittee. Tim Cruz, Karen Derr, Karie Meyers, Olga Carranza, Mays Imad, and Tal Sutton volunteered.

## **5.0 Reports**

- a. BOG/ ACC report - Mays Imad gave a brief summary and background of the BOG/ACC Faculty Senate representative. The Charter for Faculty Senate states that the BOG representative is a two year term and the BOG representative sits on the ACC. The ACC states that the representative for ACC is a one year term. The ACC currently doesn't have a Faculty Senate Representative. Mays suggests that it's something that needs to be discussed in February.

**David Kryder (CC)** motioned for Tal Sutton to be the ad hoc member for the next ACC meeting. **Joe Labuda (WC)** seconded and passed with unanimous support.

**Kimlisa Duchicela (DC)** questioned Mays could request the ACC not to elect a co-chair until the February meeting. Mays agreed she would ask.

## **6.0 Open Forum**

None requested

## **7.0 Executive Session**

None requested

**Adjournment was motioned and seconded.**