



This project is funded by the United States Department of Education (USDOE)
The personal information you give to the Upward Bound program is kept on file for the federal government (US Department of Education). The information is protected by the Privacy Act. No one may see the information unless they work with or for the Upward Bound project or are specifically authorized to see the information. The information is necessary to determine if you are eligible to participate in the program and helps the government to measure our success. The Department of Education has the authority to gather information to help make Upward Bound a better program. **Please retain this cover page for your records and contact information.** Reasonable accommodations, including materials in an alternative format will be made for individuals with disabilities when a minimum of five working days advance notice is given.

Dear Applicant:

Thank you for your interest in the Upward Bound Program at Pima Community College – Downtown Campus. Upward Bound is a federally funded college preparatory program that began in early 1960 under the Lyndon B. Johnson administration. The goal of the program is to help students who meet an income criteria and who would be the first in their family to attend and complete college achieve the goal of obtaining a bachelor’s degree. Through academic enrichment, cultural field trips, tutoring, guidance and counseling the Upward Bound program has helped thousands earn a college degree and improve the lives of students and their families.

The Downtown Campus of Pima Community College is eager to begin its inaugural year servicing Amphitheater High School, Rincon High School, and Flowing Wells High School. Potential candidates for Upward Bound must commit to preparing themselves for post-secondary education before being accepted into the program. The program is free to those who are accepted. Students only have to give of their time and dedication for the duration of their high school experience to receive maximum benefits from the program.

Attached you will find the necessary forms for application to the program. Upon receipt, your application will be reviewed, and you will be contacted as to your status and next steps in the application process. Remember, you do not have to be rich or extremely smart to earn a college degree. You need only have to motivation, dedication, and a desire to succeed, Upward Bound will help you with the rest.

We look forward to hearing from you. When you have questions, please call the Upward Bound office at 520.206.7073.

Sincerely,
Antonio Silva-Garcia.
Program Manager
Upward Bound



**Pima Community College Downtown Campus
 Upward Bound
 Application Requirements**

In addition to the application forms within this packet, you will also need to provide the following information/documentation before your application is considered complete. Please contact our office at 520.206.7073 when you have questions or need clarification.

	Item Needed for Application	Explanation of Item Needed for Application
	Income Verification (Tax Forms)	YOU MUST complete the income information section of this application. You may also submit your Income Tax Return Form (1040 or 1040A) from the previous years taxes. For the tax return we need the first and second sheet to determine the number in your family and taxable income. This information is required by federal regulations in order to determine student's eligibility. <u>ALL INFORMATION WILL BE HELD IN STRICTEST CONFIDENCE.</u>
	Transcripts	Your official or unofficial High School transcript with <u>Civics scores</u> included.
	Upward Bound Teacher/Counselor Recommendations (2)	Choose three people (not your parents or relatives) to provide a personal recommendation for you. At least one recommendation must be from a counselor. The other two recommendations may be from a former teacher/coach/sponsor. Give each person the recommendation form. They may email or hand carry to Downtown Campus Upward Bound.
	Proof of Residency or Citizenship	Submit a copy of one of the following forms: <ul style="list-style-type: none"> ● Birth Certificate ● Passport ● Permanent Residency Card This information is required by federal regulations in order to determine a student's eligibility.
	Parent/Family Interview	You and your parent(s)/guardian(s) will be required to schedule an interview with the Upward Bound Staff in person, Zoom, or by phone.



Pima Community College Upward Bound (UB) Downtown Campus
1255 North Stone Avenue Tucson, AZ 85709-3140
 Email: PCC-TRiO-DCUB@PIMA.EDU Phone: 520.206.7073 Fax: 520.206.7022



Pima Community College Downtown Campus
UPWARD BOUND APPLICATION

STUDENT INFORMATION:

Application Date: _____ Current Grade _____ High School _____

First Name: _____ M.I. _____ Last Name: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Cell Phone: (____) _____ Home Phone: (____) _____ Email: _____

Student ID: _____ Date of birth: _____ Age: _____

Ethnic background: Are you of Hispanic or Latino descent? Yes No
 American Indian Asian Black/African American
 Pacific Islander White Multiracial (specify) _____

Legal Sex: Female Male

Gender: Female Male No Response

What are your preferred pronouns? She/Her He/Him They/Them

What is your preferred name? _____

If accepted, would you need transportation to the Downtown campus? Yes No

STUDENT RESIDENCY STATUS:

U.S. citizen **or** Permanent Resident **Registration #** _____ **or** other _____

SOCIAL SECURITY NUMBER: _____ - _____ - _____

STUDENT ELIGIBILITY CRITERIA:

Is English a Second Language for the student? Yes No

Is the student currently enrolled in a college preparation program listed below? Yes No

If yes, please indicate: AVID GEAR UP Other: _____

Is the student a foster youth? Yes No (or) Youth On Their Own (YOTO)? Yes No
 (or) Independent? Yes No

Does the student have a child/children? Yes No If yes, how many? _____

STUDENT INVOLVEMENT

Is the student employed? Yes No If yes, where? _____ How many hours? _____

In what clubs, activities, or school and community organizations have you participated? (Music, drama, sports, academic) _____

FAMILY INFORMATION:

Does the student live with parent(s)? Yes No

Student lives with

Both parents Mother only Father only Mother/Stepfather Father/Stepmother Other _____

Student's legal guardian(s)

Both parents Mother only Father only Mother/Stepfather Father/Stepmother Other _____



Student's Name:	Current School & Grade Level:
Mother's/Guardian's Name:	Father's/Guardian's Name:
Mother's /Guardian's Phone Number:	Father's /Guardian's Phone Number:
Mother's /Guardian's Email Address	Father's /Guardian's Email Address

First Generation Status: Parent/Guardian Education Level

1. Did the student's MOTHER **graduate** from college with a 4-year degree in the US? **NO** **YES**
2. Did the student's FATHER **graduate** from college with a 4-year degree in the US? **NO** **YES**
3. Is English a Second Language for either parent/guardian? **NO** **YES**

Low-Income Status

4. Does anyone in the household receive any type of public assistance? **NO** **YES**
*(I.e. WIC, AHCCCS, Food Stamps, free/reduced lunch)
5. Number of people living in your household. _____
6. Did you, as parents(s) or legal guardians(s), file Federal Income Taxes las year? **NO** **YES**
7. If **YES**, what was your parent(s) federal TAXABLE INCOME (not adjusted income level) from the most recent tax year? _____
*(Income Tax: Form 1040, line 15; Form 1040A, line 27; Form 1040EZ, line 6).
8. If **No**, please indicate the following:
 - i. I attest my family did not file a Federal Income Tax return last year.
 - ii. I attest my family was not required to file a Federal Income Tax return,
9. but earned an annual income of \$_____ last year

The TRiO Upward Bound (UB) Program is funded by the U.S. Department of Education. The program is designed to encourage and prepare participants to attend post-secondary education. All information is **strictly confidential** and is used solely for the purpose of determining the eligibility of students applying for participation in the UB Program. All applications are accepted for review regardless of race, color, national origin, religion, gender, or disability (U.S. Dept. of Education-GEPA Section 427). **Both student and parent signatures are required in order to process the application.**

Permission and Release Authorization

I, parent/guardian of the student, hereby authorize the TRiO Upward Bound (UB) program to contact and request educational information from, as well as share information with my student's school, teachers, and counselors, including, but not limited to class schedules, grades, test scores, grade point average, transcripts, attendance, and progression reports as required. I give my student permission to participate in TRiO UB activities, both on and off the school location, including traveling in Pima Community College vans and/or Tucson Unified School District transportation vehicles. I also give my student permission to be interviewed and/or photographed by digital, still, photo film, or video recorder by TRiO UB Program for use on radio, TV, printed and social media, or in project documentation and promotional materials. Our signatures below indicate our commitment to the TRiO UB program.

We, student and parent/guardian, understand TRiO UB is a federal program authorized by the U.S. Department of Education. We also understand that the information provided will be used to document student eligibility for the program. We certify that all the information on the New Student Application and all sections provided is accurate and true.

Student Signature

Date

Parent/Guardian Signature

Date



Student Questionnaire & Needs Assessment

In the space provided, please answer the following questions. Your answers will help the Upward Bound Staff learn more about you and determine your need for the program.

Program Commitment

What do you think is the purpose of the Upward Bound Program?

What do you think will be expected of you as an Upward Bound student?

Academic

Which school subjects are your strongest and weakest areas? Why?

What are your plans after high school?

Self-Concept

How would you rate your self-esteem on a scale of 1 (low) to 10 (high)?

What would you like to change about yourself?

Postsecondary Enrollment and Retention

Do you know how to apply for admission to college and register for classes? If so, briefly explain.

Name at least two things that prevent someone from completing college.



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Personal Essay

The personal essay is an important part of the selection process. In a typed or handwritten essay, **describe your educational and career goals and how you plan to achieve those goals over the next 10 years.**

PROGRAM COMMITMENT

I understand that my involvement includes:

- ♦ **My participation** in a half day Saturday program 16 times during the academic year for the remainder of my high school experience
- ♦ **My fulfillment** of all requirements of Upward Bound – attendance, cooperation, grades, tutoring, goals – while a member
- ♦ **My participation** in a six-week summer program for the remainder of my high school experience
- ♦ **My enrollment** in college preparatory classes at my high school (university track)
- ♦ **My enrollment** in and **my commitment** to complete a course of study in post-secondary education

I hereby apply for admission to the Upward Bound Program at the Downtown Campus of Pima Community College and agree to abide by the rules and regulations set forth by the program. I understand that should I be accepted, I will **remain in the program throughout my high school years and will continue and complete a course of study beyond high school.**

Student's signature _____ Date _____



Parent Questionnaire

This page should be completed by the parent(s) or guardian(s). Please circle a response for each question that corresponds to your feelings/opinion. Your answers will be used to determine your child’s acceptance into the Upward Bound Program. **SA =Strongly Agree, A = Agree, N= Neutral, D = Disagree, SD = Strongly Disagree.**

My child likes school.	SA	A	N	D	SD
My child has difficulty learning.	SA	A	N	D	SD
My child could do better in school by studying more and/or turning in assignments on time.	SA	A	N	D	SD
I expect my child to graduate from high school.	SA	A	N	D	SD
I support the goal of the Upward Bound Program which means encouraging and helping my child enroll in and complete college.	SA	A	N	D	SD
I want my child to go to college.	SA	A	N	D	SD
I am excited about my child’s potential participation in the Upward Bound Program.	SA	A	N	D	SD
I will insist on my child’s regular attendance to school and all Upward Bound activities.	SA	A	N	D	SD
I will provide transportation to Upward Bound activities as necessary.	SA	A	N	D	SD
In the space provided, please talk about your child’s greatest talents and strengths.					
<hr/> <hr/>					
In the space provided, please talk about your child’s greatest weaknesses.					
<hr/> <hr/>					
Comments:					

Parent/Guardian Signature _____ Date _____



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Dear Parent/Guardian:

In our contract with the U.S. Department of Education, we agree to work with parents in educating them about our Upward Bound program and about how they can involve themselves in their child’s education. As you and your son/daughter consider his/her application to Upward Bound, we provide you with this information about Upward Bound and postsecondary opportunities.

- 1) Upward Bound is a federally funded program and the only cost to each member is that of commitment, time and entering and completing post-secondary training.
- 2) During the academic school year, my child will attend Saturday morning meetings for academic enrichment and tutoring. Pima Community College – Downtown Campus (PCC-DC) Upward Bound will have on average 16 Saturday meetings in an academic school year.
- 3) My child will be participating yearly in a 6 week supervised summer academic program at PCC-DC (cost free).
- 4) When involved with PCC-DC Upward Bound, my child is encouraged to take college prep courses (the university track) throughout high school.
- 5) My child must pass the required State tests before being able to graduate from high school.
- 6) By Participating in Upward Bound, it is required for parents to provide Upward Bound Staff updated AZ Merit scores each year.
- 7) All incoming and current Upward Bound students will participate in taking the Pima Community College Accuplacer assessments at least two times prior to graduation
- 8) The SAT and ACT are college entrance exams, and my child will need to take one at the end of his/her junior year.
- 9) By participating in the Upward Bound Program, my child will learn about college opportunities everywhere -- not just at Pima!
- 10) My child will have help applying for financial aid and scholarships through the PCC-DC Upward Bound Program. UB staff will help my child apply, but cannot promise that my child will be eligible for financial aid or scholarships.
- 11) I understand that through Upward Bound my child will explore careers that might best suit his/her interests.
- 12) The Upward Bound Program may request a Student/Parent conference at any time and that I will attend those conferences as needed.

If you have further questions, please contact one of our central staff members. Thank you for your interest in Upward Bound.

I/We the undersigned am/are the parent(s) or legal guardian(s) of who is applying to participate in the Pima Community College – Downtown Campus Upward Bound Program. I/We have read and understand the information provided concerning the program, and have discussed the purpose of the program with my/our child. I/We are willing to let her/him apply for enrollment in the program and agree to his/her participation in all activities, academic and recreational, deemed suitable by the program staff if accepted.

Parent Signature _____

Date _____

Student’s Name: _____

School: _____