



PimaCommunityCollege
**Employer Engagement
& Career Services**

APPRENTICESHIPS

Engage >> Invest >> Empower



This Employer Starter Kit is designed to help your organization explore, launch, or expand an Apprenticeship Program with Pima Community College.

Career and Technical Education (CTE) prepares learners for the future while helping employers close the skills gap.

BUILD YOUR WORKFORCE FROM WITHIN

Engage

Partner with Pima Community College to build tomorrow's workforce today.

Invest

Shape your future workforce by training apprentices. Cut costs and boost retention.

Empower

Empower your team and community through education, opportunity, and shared success.

PARTNER WITH PIMA: WE HANDLE THE DETAILS, YOU GROW THE TALENT

Pima Community College's Employer Engagement & Career Services (EECS) helps businesses build a skilled, reliable workforce through apprenticeship programs. We connect your employees with the training and skills your organization needs to grow.

YOUR ROLE AS AN EMPLOYER

- Provide on-the-job training (2,000+ hours of hands-on work experience).
- Pair apprentices with skilled mentors who support their development.
- Offer wage increases as apprentices gain new skills.

SUPPORT FROM PIMA COMMUNITY COLLEGE

- Custom program development tailored to your business needs.
- Related Technical Instruction (RTI) is delivered in the classroom or online.
- Ongoing program management, progress tracking, and reporting.

PARTNERSHIP MODELS

BENEFIT	REGISTERED APPRENTICESHIP	EARN & LEARN
On-The-Job Training (OJT)	✓	✓
Related Technical Instruction (RTI)	✓	✓
PCC Support	✓	✓
Wage Progression	✓	✓
PCC Sponsorship	✓	✓
Mentorship	✓	✓
Earn Journey Worker's License	✓	✗

Already a Registered Apprenticeship Sponsor?

Enhance your program with Pima! We'll provide the Related Technical Instruction (RTI) while you focus on managing your apprentices. Choose from credit, noncredit, and online training options designed to fit your needs.

CHOOSE YOUR LEVEL OF ENGAGEMENT

Let Us Sponsor Your Program

We will provide:

- Program development support with document drafting and submission to the State office.
- Ongoing program management with tracking on-the-job training, progress reports, RTI, and wages.
- Training program design with RTI outlines and on-the-job learning competencies.
- Recruitment support to help fill your registered apprenticeship program.

Let Us Deliver Your Related Technical Instruction (RTI)

Already a Registered Apprenticeship Sponsor?

- You are responsible for the record-keeping related to your registration
- Developing and maintaining on-the-job training outcomes
- Collecting required documentation
- We support your program by delivering high-quality RTI through credit, noncredit and online training options.



READY TO LAUNCH?

YOUR ROLES & RESPONSIBILITIES CHECKLIST

- 1 Identify your workforce needs:**
Determine current and projected talent gaps, skill requirements and staffing priorities.
- 2 Select an occupation or job role:**
Choose the occupation that aligns with your workforce needs and is appropriate for an apprenticeship pathway.
- 3 Meet with us to choose your partnership model:**
Schedule a meeting with EECS to identify the partnership structure that meets your goals.
- 4 Build your program:**
Work with EECS to finalize requirements and create a tailored training plan that blends on-the-job learning with classroom instruction, moving your program toward a successful launch.
- 5 Finalize your plan:**
PCC will help you complete the specific processes required for your selected apprenticeship model, including registration when applicable.
- 6 Recruit and onboard apprentices:**
Promote your program, attract qualified candidates, and provide orientation to help apprentices start strong.

Schedule an appointment at bit.ly/PCCapprentice
or email pcc-apprenticeships@pima.edu

Visit the EECS Hub for additional resources at careerservices.pima.edu

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Pima Community College is an equal opportunity, affirmative action employer and educational institution committed to excellence through diversity. Upon request, reasonable accommodations will be made for individuals with disabilities to support access to all programs and services. Every effort will be made to provide reasonable accommodations in a timely manner. For student, public and employee accommodation requests and for information related to the ADA compliance process, please contact ADAhelp@pima.edu, 520-206-6688, or West Campus Room C130, 2202 W. Anklam Road, Tucson, AZ 85709-0095. The Pima County Community College District is governed by a five-member board representing county electoral districts. Members are elected to serve a six-year term. To learn more, go to pima.edu/governing-board.



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