

# Residency Correction Form



A one-year (12-month) residency in the state of Arizona is required for a student to be classified as an in-state student for tuition purposes.

The student is responsible for registering under the proper residency classification. Any student found to have provided inaccurate or false information for residency purposes must pay the appropriate full tuition or be subject to dismissal from the College. In certain cases, students may be required to submit a statement or documentation of the facts to the College for review. This form must be submitted prior to the start of the semester in which the student is applying.

Student ID: \_\_\_\_\_ Student's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Legal/Permanent Address: \_\_\_\_\_  
Address City State ZIP

Mailing Address: \_\_\_\_\_  
Address City State ZIP

Phone Number: \_\_\_\_\_ PCC Email: \_\_\_\_\_

1. Have you been an Arizona resident for 12 consecutive months preceding the start of the semester for which you are applying? Yes No
2. Are you financially dependent on your parent(s) living outside of Arizona? (Do they provide more than 50 percent of your financial support?) Yes No
3. Are you a spouse of an Arizona resident who has established residency in Arizona for at least 12 months and has demonstrated financial independence, and is entitled to claim you as an exception for state and federal tax purposes? Yes No
4. Are you an employee or spouse of an employee whose employer transferred you/your spouse to Arizona for employment purposes? Yes No
5. Are you financially dependent on your parent(s) who live(s) in Arizona? (This means: You will be 23 years old or younger during the current academic year, you are not married, and you receive more than 50 percent of your financial support from your parent(s)) Yes No
6. Do you have sufficient financial means to support yourself? (e.g., regular paycheck, married and supported financially by spouse, trust fund, alimony, savings, structured annuity payments) Yes No
7. Did you participate in the Western Undergraduate Exchange (WUE) Program in the last 12 months?  
Yes No
  - a. If yes, at which school? \_\_\_\_\_

**If you answer “yes” to any of the following questions, you must provide the accompanying verification document. Please note: DACA status is not eligible for in-state tuition.**

8. **Non-U.S. Citizens Only:** Are you a current immigrant visa holder? Yes No
  - a. If yes, what immigrant visa type? \_\_\_\_\_
  - b. Are you a refugee? Yes No
  - c. Are you an asylee? Yes No
  - d. Are you a U.S. Permanent Resident? Yes No

9. Are you an active-duty military member stationed in Arizona; the spouse/domestic partner/dependent of an active-duty military member stationed in Arizona; an active-duty military member stationed outside Arizona and who has claimed Arizona as your state of residence for the preceding 12 months; or the spouse/domestic partner/dependent of an active-duty military member who is stationed outside of Arizona and has claimed Arizona as his/her state of residence for the preceding 12 months?      Yes      No

*(If yes, you do not need to meet the 12 months of domicile in Arizona or intent requirements.)*

10. Are you a veteran of the U.S. Armed Forces?      Yes      No

*(If yes, you do not need to meet the 12 months of domicile in Arizona requirement.)*

11. Are you a member of the Tohono O’odham or Navajo Nation?      Yes      No

In addition to answering the previous questions, Pima Community College students must also provide proof of physical presence in Arizona for the last 12 consecutive months **AND** show intent to be an Arizona resident to be eligible for in-state residency classification and tuition rate.

**Physical Presence – 12 Month Duration:** (Please provide one of the following items)

Arizona driver’s license or Arizona state ID issued 12 or more months ago that has not expired (this satisfies physical presence duration as well as intent)

Employment – 12 months of pay stubs or notarized statement from employer

Lease agreement covering 12 months or notarized letter from landlord

High school transcripts showing attendance at an Arizona school for 12 months (less than 1 year since graduation)

**Intent to be an Arizona Resident:** (Please provide one of the following items IF your documentation of physical presence does not also satisfy intent)

Arizona driver’s license or Arizona state ID (issued less than 1 year ago)

Arizona voter registration card

Arizona motor vehicle registration

If you are determined an in-state resident, you must complete the Verification of Lawful Presence Form on pages 3 and 4 of this document.

**I certify that all of the above information is true and accurate to the best of my knowledge.**

\_\_\_\_\_ Date: \_\_\_\_\_  
Student’s Signature

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**Official use only**

Approved      Denied      Date: \_\_\_\_\_

Banner Comment Entered

Staff Name: \_\_\_\_\_

# Verification of Lawful Presence

A student who meets Arizona residency requirements and is legally present in the United States is eligible for in-state tuition rates. To view residency requirements, go to [pima.edu/new-students/apply/residency.html](http://pima.edu/new-students/apply/residency.html).

*Please note: Students also may be required to complete a Residency Affidavit.*

**STEP ONE:** All students must complete this step. Please print.

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Student ID: \_\_\_\_\_ Phone: \_\_\_\_\_

Home Address: \_\_\_\_\_  
Address City State ZIP

**STEP TWO:** Any student seeking to qualify for in-state tuition or publicly funded financial aid must complete this step and present for review one of the documents listed on page 2 of this form. If you are not seeking in-state tuition or publicly funded financial aid, proceed to Step Three.

## Declaration of Citizenship or Lawful Presence Status

I am (check, if applicable, one of the following):

a citizen of the United States.

an alien with lawful permanent, conditional or temporary resident status.

an alien in a nonimmigrant visa status, and the initial period of admission either has not expired or has been extended. Visa type: \_\_\_\_\_.

an alien in a refugee or asylee status, that has not been revoked.

an alien in a parole status, that has not expired, been revoked or been terminated.

**STEP THREE:** Students not seeking in-state tuition or publicly funded financial aid may complete this step.

I do not wish to be considered for in-state tuition rates or publicly funded financial aid.

**STEP FOUR:** All students must complete this step.

### Sworn Statement

By signing below, I swear under penalty of law that the information provided in this declaration is true and correct and all documents presented are genuine. I understand that false or misleading information or documents related to this declaration may subject me to expulsion from the College as well as legal sanctions.

\_\_\_\_\_  
Signature Date: \_\_\_\_\_

Student ID: \_\_\_\_\_

**ACCEPTED DOCUMENTS**

Any student seeking in-state tuition or publicly funded financial aid must present one of the following documents to an authorized College employee for review. Only an original document or a copy certified by the issuing agency is considered valid for review. Unofficial photocopies are not acceptable. The document must be in English.

1. An Arizona driver license issued after 1996 or an Arizona nonoperating identification license.
2. A birth certificate or delayed birth certificate issued in any state, territory or possession of the United States.
3. A United States certificate of birth abroad.
4. A United States passport.
5. A foreign passport with a United States visa.
6. An I-94 form with a photograph.
7. A United States citizenship and immigration services employment authorization document or refugee travel document.
8. A United States certificate of naturalization.
9. A United States certificate of citizenship.
10. A tribal certificate of American Indian/Alaska Native blood.
11. A tribal or U.S. Bureau of Indian Affairs affidavit of birth.

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**The following is to be completed by an authorized College employee.**

Review document to verify the student's declaration of citizenship or lawful presence status.

Document Title: \_\_\_\_\_

Issuing Authority: \_\_\_\_\_

Document No. (if any): \_\_\_\_\_

Expiration Date (if any): \_\_\_\_\_

I have examined the document described above that was presented by the student. The document: (1) appears to be a genuine original document or a copy certified by the issuing agency, and (2) relates to the student.

Printed name of authorized College employee: \_\_\_\_\_

\_\_\_\_\_  
Signature of authorized College employee

Date: \_\_\_\_\_