

Section: Academic Advising - Instructional Faculty

Adoption Date: 8/15/19

Revision Date:

Sponsoring Unit/Department: Provost Office

Academic Advising - Instructional Faculty

Instructional Faculty members shall provide academic advising in their discipline/program to currently enrolled and prospective students as part of their professional responsibility and refer students, as appropriate, to Educational Support Faculty members.

Instructional Faculty members will spend 29 hours per contract year on student advising activities pertinent to College enrollment, registration, retention, and community outreach, including participation in approved workshops and other student development activities following the faculty advising model. Faculty will keep a record of their service hours and report them to their supervisor.