

**PimaCountyCommunityCollegeDistrict
Board of Governors**

4905C East Broadway/Tucson, Arizona 85709-1010

ACTION ITEM

Meeting Date: 4/13/16

Item Number: 4.2 (2)

Item Title

Contact Person

Capital Budget Plan for Fiscal Years 2017 and 2018

Dr. David Bea
Executive Vice Chancellor for
Finance and Administration
(206-4519)

Recommendation:

The Chancellor recommends that the Board of Governors approve the attached list of capital projects for fiscal year 2017 and the estimated lifecycle needs for 2018. In total, the budget includes \$7.1 million for projects in fiscal year 2017 and \$7.6 million for fiscal year 2018.

Justification:

The capital budget process identifies equipment replacement and facility projects greater than \$5,000 that meet the needs and serve the mission of the College. Campuses and District Office units submit capital requests for their areas, prioritize their requests, and identify potential funding sources. A workgroup consisting primarily of the Presidents, Executive Vice Chancellors, and Vice Chancellors subsequently review and prioritize the projects to ensure safety and security of facilities and equipment, meet program and accreditation requirements, maintain standards of operation, upgrade antiquated facilities and technologies, improve use of space, and enable strategic plan initiatives.

Following is a summary of the total capital project budgets from FY 2014 - FY 2017 (proposed):

	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>Proposed FY 2017</u>
Capital Project Budget	\$ 14,828,298	\$ 18,580,100	\$ 10,572,014	\$ 7,135,895

In light of budgetary challenges, all fiscal year 2017 proposed capital projects on the attached list were deemed critical in importance to meet College needs and objectives. In addition, in the final versions of the facilities master plan and the educational master plan that are currently being shaped, additional capital projects may be identified that are required for fiscal year 2017. A funding contingency will be included as part of the fiscal year 2017 budget plan which will be presented to the Board of Governors in May.

Due to expenditure limitation and budget constraints, the College plans to explore using capital lease financing for some of the fiscal year 2017 capital projects. The projects in this category are identified on the attached list by having a funding source listed as "Capital Funds/Lease" and

(Continued)

only include IT related projects. Not all of these IT project purchases will qualify for capital lease financing, and those that do not will be paid for by the capital funds.

The estimated funds available for each year determine the final list of recommended projects. Attached is a summary page showing the recommended projects categorized by funding source, project category, and responsible campus or unit. Following the summary is a detail list of the recommended projects with the projected costs for each of the two fiscal years. The definitions of the project categories are shown below:

Safety/Security/Code – Equipment or facility improvements to ensure or improve the safety and security of students, staff and faculty, as well as equipment and facilities. It also includes modifications to ensure the College meets code requirements. Examples of current safety/security/code projects include repair/replace sidewalks, walkways and stairways, outdoor emergency speaker system, lighting and power modifications.

Life Cycle – Equipment or facilities with a predetermined, regular, or on-going replacement cycle established. Examples of current life cycle equipment are twenty-first century classrooms, instructional and administrative computers, network equipment replacement, and roofing maintenance.

Program Accreditation – Replacement or updated equipment to enable teaching with current technology. Examples include physics lab equipment, dental laboratory equipment, a tire balancing machine and veterinary equipment.

Deferred Maintenance – Maintenance, system upgrades, or repairs that are deferred to a future budget cycle or postponed until funding becomes available. An example is window, door, and hardware replacement.

Obsolete Equipment/Facilities – Replacement of outdated or damaged equipment, facilities and furniture. Examples include office furniture for adjunct faculty resource center, fitness center equipment replacement, and patient operator chairs for the dental program.

Additional New Equipment – New equipment that does not fit into other categories listed here. Examples include network malware detection and prevention hardware, HIPAA and PCI compliance hardware, and report writing and Clery Tracking software.

Improved Use of Space – Improvements to space that do not fit into other categories listed here. Examples include student services remodel, fence and gate for Aviation Technology Center, and solar and energy savings project.

Strategic Plan – Equipment and Facilities designed to promote the Strategic Plan of the College such as informed decision-making and planning, and improving operational effectiveness. Examples include a records management system, student management system, and renovation of the student success center.

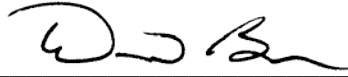
(Continued)

Financial Considerations:

See attached Capital Budget detail for project costs and funding sources.

Approvals

Contact Person



David Bea, Ph.D.

Chancellor

Lee D. Lambert, J.D.

Pima County Community College District
Capital Budget Proposal for Fiscal Years 2017 and 2018
Summary by Funding Source, by Category, and by Unit

	<u>Proposed</u> <u>Fiscal Year 2017</u>	<u>Proposed</u> <u>Fiscal Year 2018</u>	<u>Two Year Total</u>
Funding Source			
Capital Funds	\$ 1,363,077	\$ 4,478,237	\$ 5,841,314
Capital Funds/Lease	1,894,000	1,794,000	3,688,000
Proposition 301	2,778,818	350,000	3,128,818
Technology Fee	600,000	1,000,000	1,600,000
Contract	500,000	-	500,000
Total	<u>\$ 7,135,895</u>	<u>\$ 7,622,237</u>	<u>\$ 14,758,132</u>

Category			
Safety/Security/Code	\$ 488,509	\$ 1,179,737	\$ 1,668,246
Life Cycle	3,395,723	6,094,500	9,490,223
Program Accreditation	298,531	-	298,531
Deferred Maintenance	25,000	343,000	368,000
Obsolete Equipment/Facilities	653,633	-	653,633
Additional New Equipment	1,080,383	-	1,080,383
Improved Use of Space	1,105,715	5,000	1,110,715
Strategic Plan	88,400	-	88,400
Total	<u>\$ 7,135,895</u>	<u>\$ 7,622,237</u>	<u>\$ 14,758,132</u>

Responsible Unit

Campus

Community Campus (CC)	\$ 230,448	\$ -	\$ 230,448
Downtown Campus (DC)	440,000	-	440,000
Desert Vista Campus (DV)	712,781	-	712,781
East Campus (EC)	531,051	-	531,051
Northwest Campus (NW)	322,000	-	322,000
West Campus (WC)	738,036	-	738,036

District Office/College Wide Projects

Maintenance & Security (MS)	\$ 542,500	\$ -	\$ 542,500
College Wide Projects (CW)	772,761	4,478,237	5,250,998
Chancellor (CH)	15,918	-	15,918
Human Resources (HR)	30,000	-	30,000
Information Technology (IT)	2,794,000	3,144,000	5,938,000
Provost's Areas (PR)	6,400	-	6,400
Total	<u>\$ 7,135,895</u>	<u>\$ 7,622,237</u>	<u>\$ 14,758,132</u>

Pima County Community College District
 Capital Budget Proposal for Fiscal Years 2017 and 2018
 Recommended Projects Detail

Legend:		
CC - Community Campus	DV - Desert Vista Campus	MS - Maintenance & Security
CH - Chancellor's Area	EC - East Campus	NW - Northwest Campus
CW - College Wide Projects	HR - Human Resources	PR - Provost's Areas
DC - Downtown Campus	IT - Information Technology	WC - West Campus

#	Unit	Project Title	Proposed		Two Year		Category
			FY 2017	FY 2018	Total	Funding Source	
1	IT	Administrative Technology Allocation	\$ 1,200,000	\$ 1,000,000	\$ 2,200,000	Capital Funds/Lease	Life Cycle
2	IT	Network Equipment Replacement	444,000	444,000	888,000	Capital Funds/Lease	Life Cycle
3	IT	Data Center Equipment Replacement	250,000	350,000	600,000	Capital Funds/Lease	Life Cycle
4	CW	Website updates supporting outreach, mobile, etc.	300,000		300,000	Capital Funds	Obsolete Equipment
5	DV	Microbiology Science Lab Renovation Phase III	180,033		180,033	Capital Funds	Safety/Security/Code
6	EC	Faculty Resource Center Renovation	153,501		153,501	Capital Funds	Improved Use of Space
7	CW	HVAC Improvements	100,000	1,240,000	1,340,000	Capital Funds	Life Cycle
8	NW	Art Classroom Improvements	72,000		72,000	Capital Funds	Improved Use of Space
9	WC	Welding Space Improvements	60,000		60,000	Capital Funds	Safety/Security/Code
10	CW	Replace obsolete Automatic External Defibrillators (AED)	56,761	61,737	118,498	Capital Funds	Safety/Security/Code
11	CW	Utilities Infrastructure Upgrades	55,000	661,000	716,000	Capital Funds	Life Cycle
12	CW	Facilities Studies and Audits for Compliance, etc.	55,000	300,000	355,000	Capital Funds	Safety/Security/Code
13	CW	Correction of Fire/Safety Discrepancies	50,000		50,000	Capital Funds	Safety/Security/Code
14	CW	Lighting & Power Modifications	43,000	528,000	571,000	Capital Funds	Safety/Security/Code
15	CW	Building Painting & Repair	30,000	48,500	78,500	Capital Funds	Life Cycle
16	HR	Web-based Salary Comparison Tool	30,000		30,000	Capital Funds	Strategic Plan
17	DC	Lighting Improvements for Art Classroom	30,000		30,000	Capital Funds	Improved Use of Space
18	MS	College Fleet Vehicle and Equipment Replacement	30,000		30,000	Capital Funds	Life Cycle
19	CW	Window, Door and Hardware Replacement	25,000	343,000	368,000	Capital Funds	Deferred Main
20	CC	Collaborative Work Space for Faculty	17,964		17,964	Capital Funds	Additional Equipment
21	CH	Renovate Office DO C-241	15,918		15,918	Capital Funds	Improved Use of Space
22	CW	Roof Maintenance	15,000	50,000	65,000	Capital Funds	Life Cycle
23	CW	Roof Access Ladders	15,000	15,000	30,000	Capital Funds	Safety/Security/Code
24	MS	Mail Services Folder/Inserter Machine	12,500		12,500	Capital Funds	Life Cycle
25	CW	Flooring Replacement	10,000	150,000	160,000	Capital Funds	Life Cycle
26	PR	Electronic Storage Equipment for educational materials	6,400		6,400	Capital Funds	Obsolete Equipment
27	CW	Locks & Security Repair/Replace/Upgrades		491,000	491,000	Capital Funds	Life Cycle
28	CW	Restrooms, Locker Rooms & Shower Upgrades		300,000	300,000	Capital Funds	Life Cycle
29	CW	Repair/Replace Sidewalks/Walkways/Stairways		200,000	200,000	Capital Funds	Safety/Security/Code
30	CW	Landscape Stabilization/Repair and Shade Structures		60,000	60,000	Capital Funds	Safety/Security/Code
31	CW	ADA Facility Audit and Improvements		5,000	5,000	Capital Funds	Safety/Security/Code
32	CW	Safety Railings, Hand Railings, and Barricade Updates		5,000	5,000	Capital Funds	Safety/Security/Code
33	CW	Facility Signage & Directories		5,000	5,000	Capital Funds	Safety/Security/Code
34	CW	Electrical Switchgear Inspect/Repair/Replace		5,000	5,000	Capital Funds	Life Cycle
35	CW	Solar and Energy Savings Project		5,000	5,000	Capital Funds	Improved Use of Space
36	CW	Parking Lot Paving & Striping		5,000	5,000	Capital Funds	Life Cycle
37	IT	Academic Technology Allocation	600,000	1,000,000	1,600,000	Technology Fee	Life Cycle
38	IT	Academic Technology Allocation	300,000	350,000	650,000	Proposition 301	Life Cycle
39	EC	Ambulance for EMT Program	275,000		275,000	Proposition 301	Life Cycle
40	DV	Aircraft Engine Protective Canopy for Aviation	260,000		260,000	Proposition 301	Improved Use of Space
41	NW	Histotechnology Startup Equipment	250,000		250,000	Proposition 301	Additional Equipment
42	DC	6-Axis CNC Lathe	210,000		210,000	Proposition 301	Additional Equipment
43	DC	4-Axis Horizontal Machining Center	200,000		200,000	Proposition 301	Additional Equipment
44	WC	Dental Chair Systems & Stools	155,700		155,700	Proposition 301	Obsolete Equipment
45	WC	Laptops and Charging Cart for Radiology	127,036		127,036	Proposition 301	Program Accreditation
46	WC	Digital Radiography Imaging System for Dental	103,500		103,500	Proposition 301	Additional Equipment
47	WC	High Fidelity Adult Manikin for Nursing	100,000		100,000	Proposition 301	Program Accreditation
48	EC	EMT Laptops/Tablets	58,400		58,400	Proposition 301	Strategic Plan
49	DV	Aircraft Jacking Equipment	52,870		52,870	Proposition 301	Additional Equipment
50	DV	Composite Hot Bonder for Aviation	48,000		48,000	Proposition 301	Obsolete Equipment
51	CC	Student Services Center Space Allocation	45,062		45,062	Proposition 301	Improved Use of Space
52	DV	Classroom Improvements for CTD Business Technology	40,225		40,225	Proposition 301	Obsolete Equipment
53	WC	Mechanical Ventilator for Respiratory Therapy Program	38,000		38,000	Proposition 301	Obsolete Equipment
54	WC	Medication Pumps for Nursing, etc.	34,000		34,000	Proposition 301	Additional Equipment
55	WC	High Fidelity Junior Manikin for Nursing	34,000		34,000	Proposition 301	Additional Equipment
56	DV	Vinyl Wrap for Aviation Aircraft	30,000		30,000	Proposition 301	Obsolete Equipment
57	DV	Tablets for Business Technology	29,484		29,484	Proposition 301	Additional Equipment
58	CC	Workforce Redesign - Phase I	29,234		29,234	Proposition 301	Improved Use of Space
59	CC	Paramedic Program equipment	28,311		28,311	Proposition 301	Additional Equipment
60	CC	Laptop Ovens and Laptops for El Rio	27,046		27,046	Proposition 301	Additional Equipment
61	CC	Paramedic Program Classroom furniture	26,573		26,573	Proposition 301	Additional Equipment
62	DV	Medication Administration System	24,754		24,754	Proposition 301	Program Accreditation
63	DV	Propeller Support Equipment for Aviation	22,000		22,000	Proposition 301	Additional Equipment
64	WC	Global Positioning Systems for Archaeology	18,800		18,800	Proposition 301	Obsolete Equipment
65	WC	Additional Global Positioning Systems for Archaeology	18,800		18,800	Proposition 301	Additional Equipment
66	WC	Intravenous Injection Arms for Nursing	18,100		18,100	Proposition 301	Program Accreditation

Pima County Community College District
 Capital Budget Proposal for Fiscal Years 2017 and 2018
 Recommended Projects Detail

Legend:		
CC - Community Campus	DV - Desert Vista Campus	MS - Maintenance & Security
CH - Chancellor's Area	EC - East Campus	NW - Northwest Campus
CW - College Wide Projects	HR - Human Resources	PR - Provost's Areas
DC - Downtown Campus	IT - Information Technology	WC - West Campus

#	Unit	Project Title	Proposed		Two Year	Funding Source	Category
			FY 2017	FY 2018	Total		
67	CW	Hazardous Materials Mgmt & Safety Improvements	18,000		18,000	Proposition 301	Safety/Security/Code
68	CC	Truck Driver Training Bathroom Remodel	17,001		17,001	Proposition 301	Life Cycle
69	EC	EMT Mock Apartment Furniture	15,000		15,000	Proposition 301	Life Cycle
70	CC	Ammunition for PSESI Law Enforcement Academy	14,827		14,827	Proposition 301	Life Cycle
71	EC	Dental Radiographic Generator	14,750		14,750	Proposition 301	Program Accreditation
72	EC	High Volume Clothes Washer and Dryer	14,400		14,400	Proposition 301	Life Cycle
73	WC	3D Printer for Digital Arts	14,400		14,400	Proposition 301	Additional Equipment
74	CC	Protective Equipment for PSESI Fire Academy	12,995		12,995	Proposition 301	Life Cycle
75	CC	Maintenance program for anatomy models	11,434		11,434	Proposition 301	Additional Equipment
76	WC	Reflectorless Surveying Equip for Archaeology	10,000		10,000	Proposition 301	Obsolete Equipment
77	DV	Surgical Technology Equipment	8,408		8,408	Proposition 301	Program Accreditation
78	DV	Ice Machine for Culinary Arts Program	6,508		6,508	Proposition 301	Obsolete Equipment
79	WC	Drafting Chairs/Stools for Basic Design	5,700		5,700	Proposition 301	Safety/Security/Code
80	DV	Medical Assistant Equipment	5,483		5,483	Proposition 301	Program Accreditation
81	DV	Aircraft Extension Cable	5,015		5,015	Proposition 301	Safety/Security/Code
82	MS	Remodel of Cafeteria areas for DC, EC and WC	500,000		500,000	Contract	Improved Use of Space
Total			\$ 7,135,895	\$ 7,622,237	\$ 14,758,132		