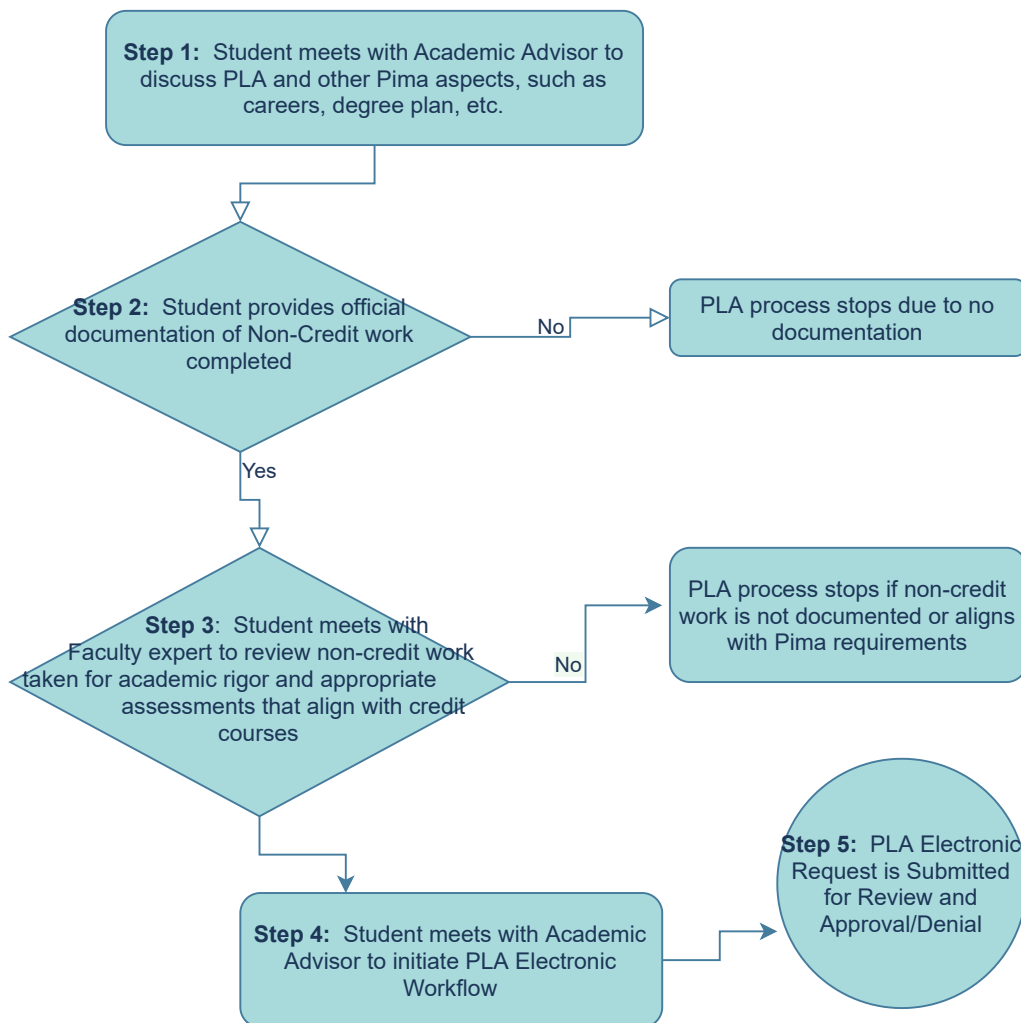


Non-Credit to Credit



Non-Credit to Credit

Step 1: Student meets with Academic Advisor regarding career interests, including PLA and other Pima aspects

Step 2: Student provides official copy of non-credit work completed

Step 3: Student meets with Faculty expert to review non-credit work taken for academic rigor and appropriate assessments that align with requested courses.

Step 4: If student wishes to pursue PLA for Non-Credit to Credit classes, meet with Academic Advisor to initiate PLA Electronic Workflow (i.e. PLA Request)

Step 5: PLA Electronic Workflow is initiated with Academic Advisor Submission and Approval/Denial, Student Review and Approval/Denial, Discipline Coordinator Review (i.e. faculty expert) and Approval/Denial, Dean Review and Approval/Denial, and electronic submission to the Registrar's Office for transcription of credit.