**Business/Industry Licensure and Certification**

**Step 1:** Student meets with Academic Advisor to discuss PLA and other Pima aspects, such as careers, degree plan, etc.

**Step 2:** Student provides copy of current/valid licensure or certificate

- **Yes**
- **No** PLA process stops due to invalid or no license or certificate

**Step 3:** Student meets with Faculty expert to review valid license or certificate and knowledge acquired

- **Yes**
- **No** PLA process stops if licensure is invalid or knowledge is insufficient

**Step 4:** Student meets with Academic Advisor to initiate PLA Electronic Workflow

**Step 5:** PLA Electronic Request is Submitted for Review and Approval/Denial

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**Business/Industry License or Certificate**

**Step 1:** Student meets with Academic Advisor regarding career interests, including PLA and other Pima aspects

**Step 2:** Student provides copy of current licensure or certification

**Step 3:** Student meets with Faculty expert to discuss knowledge and learning acquired and licensure/certification

**Step 4:** If student wishes to pursue PLA for Business/Industry licensure or certification, meet with Academic Advisor to initiate PLA Electronic Workflow (i.e. PLA Request)

**Step 5:** PLA Electronic Workflow is initiated with Academic Advisor Submission and Approval/Denial, Student Review and Approval/Denial, Discipline Coordinator Review (i.e. faculty expert) and Approval/Denial, Dean Review and Approval/Denial, and electronic submission to the Registrar’s Office for transcription of credit.