PimaCountyCommunityCollegeDistrict
Administrative Procedure

AP Title:	**Security of the Information Technology Infrastructure**
AP Number:	AP 9.01.03
Adoption Date:	11/13/06
Schedule for Review & Update:	Every three years
Review Date(s):	5/27/11, 5/20/21
Revision Date(s):	8/16/11, 5/20/21
Sponsoring Unit/Department:	Information Technology
Policy Title(s) & No(s).:	Information Technology Resource Management, BP 9.01
Legal Reference:	
Cross Reference:	Acceptable Use of Information Resources, AP 9.01.01

PURPOSE

The purpose of establishing and applying appropriate security controls is to ensure the protection of and effective and appropriate use of the Pima Community College's ("College") Information Technology Resources.

SECTION 1: Definitions

"Infrastructure Controls of Technology Resources" ("IT") means processes that limit or facilitate access to technology resources, such as the network, services, and systems.

"Physical Controls of Technology Resources" means processes that limit or facilitate physical entry into a restricted area, such as an office, server room, network/phone room, and other College areas with a designated entry.

"Cloud Services" means such service models as defined within NIST SP800-145, further included within FedRAMP v.4.2 at p.3 as part of the College's Information Technology Resources.

SECTION 2: Security Areas and Responsibilities

2.1. The Assistant Vice Chancellor for Information Technology and designated Campus Information Technology Supervisors are responsible for defining restricted IT areas (i.e., physical locations at the College containing sensitive IT infrastructure) and administering limited access to them throughout the College.

2.2. The Office of Information Technology has the responsibility for identifying infrastructure security controls for technology resources including such controls required of Cloud Services as part of the College's Information Technology Resources.

2.3. College departments outside IT are responsible for identifying areas within the technology infrastructure that require security controls and are responsible for working with Information Technology to implement and maintain security controls. Examples include, but are not limited to, the College Enterprise Resource Planning (ERP), electronic databases, course management systems, file management systems, and assessment systems.

2.4. The Assistant Vice Chancellor for Information Technology or designee shall be responsible for ensuring that all controls and associated procedures are documented, available, followed, and regularly reviewed and modified as needed to ensure continued applicability.