



# Pima County Community College District Administrative Procedure

*AP Title:*

## Academic Standing Policy

*AP Number:*

AP 3.30.01

*Adoption Date:*

3/8/17

*Schedule for Review & Update:*

Every three years

*Review Date(s):*

4/11/18, 5/23/23, [12/8/25](#)

*Revision Date(s):*

4/11/18, [12/8/25](#)

*Sponsoring Unit/Department:*

Office of the Provost

*Policy Title(s) & No(s).*

Student Success, BP 3.30

*Legal Reference:*

Compliance with the National Junior  
College Athletic Association (NJCAA)  
Eligibility Rules and Department of  
Homeland Security (DHS)

*Cross Reference:*

## PURPOSE

To promote student success; retention, persistence and completion, the College maintains minimum academic standards and initiates additional requirements which support students who do not meet the minimum academic standards.

Students who are identified as an International Student or Athlete, [or who are enrolled in particular programs](#), may be held to higher or more restrictive requirements.

## SECTION 1: Minimum Academic Requirement

The College has a minimum academic requirement for all credit earning students. Students who maintain a 2.0 GPA and 67% completion rate cumulatively remain in good academic standing. Completion rate is calculated by dividing the number of credits that a student has attempted against the number of credits they have completed. Withdrawals and re-takes are included in this calculation.

## **SECTION 2: Procedures to Promote Minimum Academic Requirement**

### **2.1 Academic Warning**

The first semester a student falls below a 2.0 GPA and 67% completion rate, the student will be placed on Academic Warning.

### **2.2 Academic Probation**

In any subsequent semester that a student on Academic Warning falls below the 2.0 GPA and 67% completion rate, the student will be placed on Academic Probation.

### **2.3 Academic Restriction**

In any subsequent semester following Academic Probation where the student's GPA falls below a 2.0, the student will be placed on Academic Restriction. During Academic Restriction, a student will be limited in the total number of credit hours per semester until achieving a semester GPA of 2.0 or higher. Full year and selective admission programs may require faculty approval for an exemption from restriction on course load.

### **2.4 Academic Extension**

In any subsequent semester following either Academic Probation or Restriction a student has a term GPA of 2.0 but does not yet meet the cumulative requirements (2.0 & 67% completion rate) will be placed on Academic Extension. Academic Extension is a 'holding' spot for the student who is making progress towards graduation on a term-to-term basis. There are no restrictions or requirements for Academic Extension.