

**All College Council
Agenda
March 17 2023, 9:00 a.m. - 10:30 a.m.
[Virtual Via Google Meet](#)
[Video](#)**

1. **Welcome/Introductions**, Sean Mendoza, ACC Chair. Attendee's: Azucena Hughes, Brooke Anderson, Edgar Soto, Francine Tupiken Ruelas, James Craig, Jon Wesley, Phil Burdick, Sean Mendoza, David Donderewicz (Proxy Edgar Soto), Dorothy Netherlin (Proxy Francine Tupiken Ruelas). The meeting began at 9:04 a.m.

Sean Mendoza provided a quick tutorial on Spaces to all attendees. Sean feels this tool is very helpful and a connection with all members of the All College Council. Phil Burdick added Jon Wesley to spaces and ensured all ACC members have access to spaces.

2. **Approval of February 2023 minutes**, All- Sean reminded everyone the February Minutes were sent for approval prior to the meeting using spaces. The minutes were approved.

<https://docs.google.com/document/d/1OjL2TpMzj-JFpZ7DwlJmC7ZZeW83TvMK4L0wvxDKDtE/edit>

https://docs.google.com/forms/d/e/1FAIpQLScpMYsYq_aWsmqf8j4tNiLYXx3IC85oi nHlqDZ6YhdVPLTYeg/viewform

3. **Approval of AP 1.06.01 Revisions**, All- Sean reminded all the approval for the revisions was sent prior to the meeting using spaces.

<https://docs.google.com/document/d/1ofLv1Ou5IGMX6zgawVQjSsfWP6XoegWVSMsjCJofCg/edit>

https://docs.google.com/forms/d/e/1FAIpQLSc_MN8Uk4BOBqQ20L4g0zaA1E0pUMHV4WGcF-B82yxKQE2Baw/viewform

4. **Shared Governance Definition Update** - Jon Wesley, James Craig
 - a. Started the charge document
 - b. Did research
 - c. Discussion to include staff, faculty
 - d. Will start a meeting schedule

James and Jon connected regarding Shared Governance. Jon has started the research and the charge document. The document will include all the members of the All College Council. Jon said the group might want to pull in some other members of staff and faculty into the discussion. Jon will post that document into Spaces.

5. Committee Goals

- a. Defining Shared Governance more clearly and how it applies to the College
- b. Clearly defining the scope and purpose of ad hoc committees and work groups
- c. Institution-wide work on reducing DFW rates
- d. More robust ways of continually gathering and sharing the voice of students

Phil Burdick said following a presentation by Jeff Silvyn during the last meeting, he asked if members of ACC could go back to their respective groups and bring back draft definitions of Shared Governance. Brooke Anderson will take the recording of last month's meeting and ask her group next month. James Craig recommended getting feedback and in terms of what we already have and not a new definition. For example, go back to what the faculty said and say this is our approach to shared governance, this is how we're approaching it now. This is what we mean by it. What do you all think? Should faculty have a stronger role? Is it okay the way it is? What is that feedback? It seems like that might be more purposeful. Instead of having a direct conversation, switch to a more meaningful feedback that we could then take to the ELT and the Chancellor. Then do the same thing with academic affairs and the same thing with staff and students and so forth as well.

In his research, Jon Wesley came across a quote that was written on shared governance. The topic of defining shared governance has been approached by every institution out there and no one's gotten it right. Robert Zemski, the founding director of the Institute for Research on Higher Education put it this way. "I would start by having faculty relearn the importance of collective actions to talk less about shared governance which too often has become a rhetorical word to wield against aggrandizing administration and to talk instead about sharing responsibility for the work to be done together." There are other quotes that I've come across that the nomenclature in and of itself misdirects the work to thinking that this building of some kind of top-down hierarchy for managing policy. And what really makes more sense is exactly what we have in our mission statement is to focus on what our purpose is, which is to educate and provide educational opportunity. And, there may be a responsibility to additionally charge the College with making sure students succeed in entering the job force in some manner.

Edgar Soto said the All College Council has leverage and can really influence some serious change in the College. The one thing that John mentioned is, what are we really trying to do? We're trying to create pathways and opportunities for our students to get into the workforce. Get a good job. Have a livable wage and live a life of meaning and purpose. So that's our North Star, right? Edgar said he was at the Chair Academy sitting next to one of our engineering faculty and they started talking about advising and I know in our job description for faculty, it has an advising component, but it hasn't really been clear. Could we make advising more targeted? All it takes is one touch point.

James Craig agrees with a shift from a hierarchy concept to a more collaborative effort about fulfilling the mission and applying the mission to problems and making the mission the compass and guiding light that we use in decision-making. It just seems like that's much more

collaborative. It's much more focused again on the real customer on the real purpose of why we're here, which is the student and student success.

Brooke Anderson said it would be great to find a way to connect faculty and advisors in a first year experience learning community so faculty who are teaching math and writing know how to help students who are coming to college for the first time. We lose students most frequently during the first semester.

Edgar shared that often a faculty member could not only advise but be a point of inspiration for students.

Student Senator Azucena Hughes said she thinks that students don't know that they have counseling resources. If they don't, they don't make it as vocal. They don't know about it, and are shy to ask until it's offered to us. The first approach is the hardest one. It's really hard for us to get anything done as students because we are overwhelmed. But if we implement that as part of the class, as a requirement or extra credit that you have to have, like a signature or something that says that you meet with them, at least once during the semester, that can break the ice and if we really feel comfortable that we keep coming back to the person. But the first approach is the hardest one. So if we are forced to because we are required to, we are going to do it because we want to pass the class.

James Craig moved to take these discussions about shared governance and reframe it and and talk about it in the context of an elevated collaboration instead of a hierarchical discussion like John has presented to us and take that back to constituency groups like Faculty Senate and Academic Affairs and start those discussions and capture some of those conversations and feedback and then bring it back to this group for some further discussion and analysis.

Brooke Anderson seconded the motion. Sean Mendoza asked for a discussion and there was none. All attendees and proxies voted Yes. Jon Wesley and James Craig will meet to put together some verbiage and present it to Jeff Silvyn for feedback. After all is reviewed they will provide to the ACC members to take the information back to their groups for feedback and discussion.

John said he could develop a mini white paper to get the conversation going.

6. Updates

a. DFW

James Craig- James Craig said the Student Success Team met this week, but unfortunately, Jim had to miss the meeting. He will get the minutes from the meeting and share them. The focus of the group is to try to pick a couple of simple things that every faculty can agree to do and then do it. For example, knowing each student's name by the first week. Start to continue to track things like DFW rates and see if we can make any kind of sense or correlation out of

everybody doing the same two or three things consistently over a period of time and whether or not that has an effect.

b. Faculty Bios on Registration Pages - Phil Burdick

Phil Burdick said there was a good discussion on the faculty bios on March 16, with a working faculty and administrator group. Issac Abbs, AVC for Information Technology, is working on a solution. The College will need to customize the capability as universities for the most part are currently using this platform. We want to communicate to students not necessarily their history of research but more their teaching style, syllabuses, expectations mode of teaching, hybrid online, etc. We would like to add this capability on the class schedules. We're hoping to pilot something in the summer and maybe try to get it on the class schedules by fall 2023.

Student Senator Azucena Hughes asked if one of the customizations could include video components for students who can not attend class due to an emergency, illness, etc. Her professor did that for her and, without those videos, she would not have received a 90 on her exam and a 95 in her overall class. There are some students who learn better when videos are done, especially when you have a lot of reading to do. Sean Mendoza added that students need to have input in the faculty bios.

c. Employee Badges - Phil Burdick

Phil Burdick provided an update and will be meeting with facilities regarding the process. Dorothy Netherlin brought up the problem in a previous All College Council meeting. Phil said this issue is more of an operational issue and may not be within the purview of the All College Council. Jon Wesley provided there was a student lockout because the badge wasn't functional in an appropriate timeline. Jon says he works in a security area where employees and student aides need a badge to have access. Badge readers should be kept functional and are not. Maybe reallocate to security or the Employee Service Center.

7. Open Forum

a. ChatGPT and AI

Sean Mendoza started the conversation on ChatGPT and AI, especially its impact on things like writing. He would like to talk about this as we have a student and would like their input. How do students use ChatGPT? What do you like about it? He would also like to talk about plagiarism. How do we know when this is happening? I believe ChatGPT is going to really revolutionize how we learn. How do we communicate with one another? We, as a college, need to figure out how to best prepare ourselves and our students for utilizing artificial intelligence in pretty much everything we do. Jon said the machine learning aspect of this is new technology and presents a pivotal moment for education. ChatGPT3 and GPT4, which just came out and are considerably more robust. It does image searches, much longer documents, much higher accuracy. Being able to tell the

difference if a person plagiarized is going to be an exceptional challenge. James Craig brought up a national and international conversation.

Sean would like to discuss this more at our next meeting.

Adjournment of meeting at 10:02 a.m. by Chair Sean Mendoza.