**Pima Community College District**

**Fact-Finding Visit Agenda**

The members of the Higher Learning Commission’s (HLC) Fact-Finding Visit Team will conduct its review using the following schedule. (*Revised: 1/11/13*)

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|  |  |  |  |  |
| **Day**  | **Time** | **Individual or Group / Activity** | **Location** | **Team** |
|  |  |  |  |  |
| **Wednesday** | 5:30 | Team Dinner and Meeting | Hotel | ALL |
|  |  |  |  |  |
| **Thursday** | 8:00 – 8:30 | Meeting with Dr. Suzanne Miles and Mr. Scott Stewart | DO/C-239 | ALL |
|  | 8:45 – 9:30 | Dr. Suzanne Miles, Interim Chancellor | DO/C-239 | A |
|  |  | Ms. Sherryn Marshall, Board Member  | DO/C-228 | B |
|  | 9:45 – 10:30 | Mr. Scott Stewart, Board Chair | DO/C-228 | A |
|  |  | Dr. Brenda Even, Board Secretary  | DO/C-239 | B |
|  | 10:45 – 11:30 | Mr. David Longoria, Board Member  | DO/C-228 | A |
|  |  | Ms. E. Marty Cortez, Board Member  | DO/C-239 | B |
|  | 11:30 – 12:30 | Team Lunch (provided by PCC) | DO/C-226  | ALL |
|  | 12:45 – 2:15 | C-FAIRR Executive Committee\*\* | DO/A-206 | C |
|  | 12:45 – 1:15 | Dr. David Bea, Executive Vice Chancellor for Finance and Administration | DO/C-239 | D |
|  | 1:30 – 2:00 | Current Cabinet (exclusive of Dr. Miles) | DO/B-218 | D |
|  | 2:15 – 2:45 | Travel |  |  |
|  | 3:00 – 5:00 | On-Site Open Visits \*\* |  |  |
|  |  |  Northwest (12 20-minute slots) |  | E |
|  |  |  East (12 20-minute slots) |  | F |
|  | 5:00 – 6:00 | Materials Review |  | ALL |
|  | 6:00 | Team Dinner and Meeting | Hotel  | ALL |
|  |  |  |  |  |
| **Friday** | 7:00 – 8:00 | Breakfast and travel |  |  |
|  | 8:30 – 10:30 | On-Site Open Visits \*\* |  |  |
|  |  |  Desert Vista (12 20-minute slots) |  | C |
|  |  |  West (12 20-minute slots) |  | D |
|  | 10:30 – 11:15 | Travel |  |  |
|  | 11:15 – 12:00 | Interviewee A |  | E |
|  |  | Interviewee B |  | F |
|  | 12:00 – 1:00 | Team Lunch and Meeting (provided by PCC) | DO/C-226  |  |
|  | 1:00 – 1:45 | Ms. Janet May, Vice Chancellor for Human Resources  | DO/C228 | A |
|  |  | Ms. Charlotte Fugett, President, East Campus; Former Vice Chancellor for Human Resources | DO/C239 | B |
|  | 2:00 – 2:45 | Ms. Doreen Armstrong, Assistant Vice Chancellor for Human Resources | DO/C228 | C |
|  |  | Interviewee C |  | D |
|  | 3:00 – 3:45 | Pima Open Admissions Coalition Steering Committee\*\* | DO/A206 | F |
|  |  | Ms. Lori Cox, Internal Auditor | DO/C239 | E |
|  | 4:15 – 5:00 | Mr. John Richardson, Legal Counsel | DO/C228 | ALL |
|  |  | Ms. Alice Callison, Complaint Investigator/Legal Advisor | DO/C239 | ALL |
|  | 5:15 – 5:45 | Exit Meeting with Dr. Miles and Mr. Stewart | DO/C-239 | ALL |
|  | 6:00 | Team Dinner and Meeting | Hotel  | ALL |
|  |  |  |  |  |