



Definitions & Rules source: [Arizona Administrative Code](#)

**R7-2-604.02.K.1-4/R7-2-604.03.H.1-3** - Each approved Professional Preparation Institution (PPI) shall submit a 'Biennial Report' with the Department documenting each Educator Preparation Program's (EPP) activities for the previous two years. The report shall include the following, as outlined below:

**Professional Preparation Institution: (PPI)** Pima Community College

**Educator Preparation Program Name: (EPP)** Post Baccalaureate Teacher Certification Program

**PPI Website:** www.pima.edu

**Program Approval Date:** 12/9/2022

**Date of Biennial Report Submission:** 12/3/2024

**Program Pathway:** Alternative

**Program Type Information:**

Bachelors ☐ Post- ☒  
Degree Masters ☐ Baccalaureate  
(Check all that apply) Doctoral ☐

Other ☐

Click or tap here to enter text. May include site-based training.

Mode of Instruction Virtual

Certificate: Special Education, Mild/Moderate

National Accreditation Yes If yes: HLC

**Primary Contact for EPP**

**Name:** Tirza Sanders

**Title:** Program Director

**Email address:** tsanders4@pima.edu

**Phone number:** 520-2065385

**Board Approval with Deficiencies** (First Biennial Report Only)

Did the EPP program have any deficiencies at time of approval? No ☒ Yes ☐ N/A ☐

Please list all deficiencies and any corrective actions.

Click or tap here to enter text.

**Professional Preparation Institution & Related EPP Commendations:** N/A ☒

Please provide any commendations received during this period of performance.

Click or tap here to enter text.



**Substantive Changes** - Please provide any substantive changes covering the previous two years for this Educator Preparation Program. Substantive includes any important or significant changes to include but not limited to; mode of instruction, accreditation, course changes, assessments, and/or field or capstone experiences, etc.

Did the EPP program have substantive changes during the previous two years?

No ☒ Yes ☐ N/A ☐

**Certificates R7-2-608 through R7-2-611.\*, R7-2-613.\*, R7-2-614.L, R7-2-616.\*, R7-2-617.\*** Based on your approved EPP application, please describe any current or planned changes to meet current certification requirements as outlined in Arizona Administrative Code.

(\*See reference page for a list of specific certificates.)

☒ No changes

[Click or tap here to enter text.](#)

**R7-2-607 General Certification Provisions** – Based on your approved EPP application, please describe any current or planned changes to meet current general certification provisions as outlined in Arizona Administrative Code.

☒ No changes

[Click or tap here to enter text.](#)

**Other pertinent changes not specifically listed above:**

☒ Not applicable

[Click or tap here to enter text.](#)

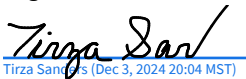
### Verification for the Professional Preparation Institution (PPI)

**R7-2-604.02.K.3** Verification and signature of EPP requirements. (Name, title, and signature of the certification officer)

Certification Officer:

Name: Tirza Sanders

Signature:

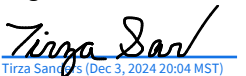
  
Tirza Sanders (Dec 3, 2024 20:04 MST)

Academic Director of Education Programs  
Email: tsanders4@pima.edu

Educator Preparation Contact:

Name: Tirza Sanders

Signature:

  
Tirza Sanders (Dec 3, 2024 20:04 MST)

Academic Director of Education Programs  
Email: tsanders4@pima.edu



**R7-2-604.02.K.4** - Arizona Administrative Code requires “Relevant data on the educator preparation program, relevant staff, and candidates, which may include, but is not limited to, stakeholder surveys, completer data, and student achievement data required as a condition of initial or continuing program approval.”

### Stakeholder Surveys and Exit Interviews

**Stakeholder Survey** – Please provide a brief synopsis, summarizing overall stakeholder survey results for the previous two years.

Eight students completed the exit interview.

The majority of students felt “well-sufficiently” prepared for the survey items related to general teacher preparedness. The majority of students felt their student teaching “always-mostly” provided them with the appropriate, important experiences. The majority of students rated their instructors and the curriculum as “very” valuable and helpful.

Stakeholder

Results

(attach

file or

link):

<https://docs.google.com/spreadsheets/d/1r6ml19fmLAVSmmE8hKFHR2hvGtjQA9vNQTPhBOXgWel/edit?usp=sharing>

**Exit Interview** – Please provide a brief synopsis, summarizing overall exit interview results for the previous two years. Reasons may include, financial, personal/family, medical, program difficulty, change of career.

Twenty four students completed the exit survey. Of those, ten went on to choose Option B Certification; nine did not provide any reason for not completing; two did not like teaching; two left for health/family reasons; and one left to become certified in another state.

Exit

Interview

Results

(attach file

or link):

[https://docs.google.com/spreadsheets/d/1Eo4Dz94o-Cbrl3o2S\\_75-AtrFLOQO6bOxly8q4IHWhe/edit?usp=sharing](https://docs.google.com/spreadsheets/d/1Eo4Dz94o-Cbrl3o2S_75-AtrFLOQO6bOxly8q4IHWhe/edit?usp=sharing)

### Student Completer and Achievement Data

**Student Completers** – Please provide a brief synopsis, summarizing student enrollment and completion data during the previous two academic years. (A ‘completer’ is one who has met all the educational or training requirements in a state-approved course of study for initial teacher certification.)

Our alternative program is larger than our traditional program. Less than 6% of students leave our alternative program without certification. This is a substantially lower dropout rate than the average community college. In addition, the vast majority of our graduates stay in Arizona and teach in our local communities.

Academic Year			
Biennial Report Program Year:	EPP – Starting student enrollment		123
	EPP – Ending student enrollment		80
	EPP – Total Completers		30
	In-state	Out-of-state	0
FTE (Fulltime employee)	FTE – Number Faculty/Staff supporting EPP		4



**Briefly describe staffing utilized to support the EPP.**

The program team includes four full-time staff and three full-time faculty who are actively involved with internal and external stakeholders and who closely monitor student progress. We have college-wide infrastructure that provides varied support systems, such as: Advising, Counseling, Access and Disability Resources, Financial Aid, Assessment and Testing Services, Bookstores, Campus Support Services, Information Technology, and Library Services. Staff and Faculty participate in weekly program faculty/staff meetings to identify, plan, coordinate, and solve program, curriculum and student issues. We recruit, train, and maintain an adjunct faculty database of highly qualified instructors in each content area. We conduct semi-annual Post-Degree Teacher Certification Advisory Committee meetings to solicit feedback from our stakeholders. We participate in local and statewide committees and meetings. We closely evaluate data from student course evaluations. In addition, all team members have extensive K-12 teaching experience and the three full time faculty members in the department, plus many of the adjunct instructors, hold PhDs in Education and are exceptionally data-literate. This high level of expertise ensures that program monitoring and evaluation are instinctive and essential components of the program.

	Academic Year	EPP – Starting student enrollment	120
Biennial Report Program Year:		EPP – Ending student enrollment	78
	2023-2024	EPP – Total Completers	31
		In-state 31	Out-of-state 0
FTE (Fulltime employee)		FTE – Number Faculty/Staff supporting EPP	4

**Briefly describe staffing utilized to support the EPP.**

Program staffing in 2022-2023 was the same as it was in 2021-2022, described above.

**Educator Preparation Program Certificates\***

Source: [Arizona Administrative Code](#)

- R7-2-608 Early Childhood Teaching Certificate**
- R7-2-609 Elementary Teaching Certificate**
- R7-2-609.01 Middle Grades Teaching Certificate**
- R7-2-610 Secondary Teaching Certificate**
- R7-2-611.\* Special Education Teaching Certificates**
  - D – Mild/Moderate Disabilities**
  - H – Moderate/Severe Disabilities**
  - J – Hearing Impaired**
  - L – Visually Impaired**
  - N – Early Childhood**



**R7-2-613 PreK-12 Teaching Certificates**

**C – Art**

**D – Dance**

**E – Theatre**

**F – Music**

**H – Physical Education, PreK-12**

**R7-2-614 Other Teaching Certificates**

**L – Classroom-Based Standard Teaching**

**R7-2-616 Standard Professional Administrative Certificates**

**B – Standard Professional Supervisor**

**C – Standard Professional Principal**

**D – Standard Professional Superintendent**

**R7-2-617 Other Professional Certificates**

**B – Standard School Counselor**

**C – Standard School Psychologist**

**F – Standard School Social Worker**